



**Chhattisgarh Text Book Corporation Raipur**  
2nd Floor, Haribhumi Press Premises, Dhamtari Road, Tikrapara,  
Raipur, Chhattisgarh - 492001

TEL. NO. + 91 - 771 - 4019338, 2422151

Fax. No. + 91 - 771 - 4019339, 2433327

**TENDER FOR**

**Printing and Distribution of  
Miscellaneous Education Materials**

**(On all India basis)**

**For the year 2012-2013**

**TECHNICAL TENDER**  
**(Form 'A')**

**Tender Notice No. P-3/2012-13      Date. 7-02-2012**

**Cost of Tender Form : Rs. 1000/-**



## छ0ग0 पाठ्यपुस्तक निगम

द्वितीय तल, हरिभूमि प्रेस परिसर, धमतरी रोड, टिकरापारा,  
रायपुर (छ0ग0)– 492 001

### विविध शैक्षणिक सामग्री के मुद्रण की निविदा

प्रति,

मेसर्स .....  
.....  
.....

विषय – वर्ष 2012–13 के अन्य शैक्षणिक सामग्री के मुद्रण कार्य के संबंध में ।

छ0ग0 पाठ्यपुस्तक निगम मुख्य रूप से राज्य के स्कूलों के विद्यार्थियों के लिए पाठ्यपुस्तकों के मुद्रण का कार्य करती है । समय–समय पर शैक्षणिक कार्यों से जुड़े अन्य सामग्रियों का प्रकाशन/मुद्रण का कार्य आवश्यकतानुसार निगम द्वारा कराया जाता है । उक्त कार्यों हेतु वर्ष 2012–13 के लिए निगम में पंजीकृत मुद्रकों से मुद्रण दरें आमंत्रित की जा रही है ।

अतः संलग्न प्रारूप में अपनी मुद्रण दरें छ0ग0 पाठ्यपुस्तक निगम को नियत तिथि तक प्रदान करने का कष्ट करें । संलग्न सूची के मुद्रण सामग्री की दरें पूर्णतः उल्लेख करते हुए आपके संस्था के अधिकृत हस्ताक्षरकर्ता द्वारा हस्ताक्षरित एवं संस्था की सील–मुहर बंद लिफाफे “ए” एवं “बी” में अधोहस्ताक्षरकर्ता के पते पर दिनांक 7.2.2012 अपराह्न 12.00 बजे तक प्रेषित करें ।

निविदा से संबंधित अन्य जानकारी निम्नानुसार हैं :-

निविदा प्राप्त करने की अंतिम तिथि	–	दिनांक 5.2.2012 अपराह्न 05.30 बजे तक ।
निविदा जमा करने की अंतिम तिथि	–	दिनांक 7.2.2012 अपराह्न 12.00 बजे तक ।
निविदा खोलने की तिथि	–	दिनांक 7.2.2012 अपराह्न 01.00 बजे ।

महापबंधक  
छ0ग0 पाठ्यपुस्तक निगम  
रायपुर



## CHHATTISGARH TEXT BOOK CORPORATION, RIAPUR

### IMPORTANT INSTRUCTION FOR THE TENDERER

1. All tenderer should have to produced original document at the time of technical tender opening on 07-02-2012.
  - (i) PAN Card / TIN number
  - (ii) Partnership deed (if partnership firm) and registration certificate of Firm. In case of Company Registration Certificate, MOA & AOA.
  - (iii) Latest Insurance Certificate of Printing Press unit for Insurance of damage of stock, machines & primises against fire, theft, earthquake and other disaster.
  - (iv) Certificate of Factory Registration / Shop Act. license.
  - (v) Performance Certificate of printing work done for text book corporation of any other state.
  - (vi) Power of Attorney issued in the name of tenderer official.
  - (vii) Original Bill of WEB OFFSET Machine with cut off size. In the name of firm/company .
  - (viii) Original Bill of SHEET FED OFFSET Machine. In the name of firm/company.
  - (ix) Original Bill of Perfect Binding Machine. In the name of firm/company.
  - (x) Bill of Cutting Machine & Wire Stitching Machine in the name of firm/company.
  - (xi) Original Bill of Electricity of Printing Press Unit.
  - (xii) If space is owned - separate land registry paper of each firm.
  - (xiii) If space is on rental basis submit agreement copy.

**Note:- Black listed firm in any Government/ Semi government/ Autonomous body or State Government need not to participate in the tender.**



**CHHATTISGARH TEXT BOOK CORPORATION RAIPUR**  
2nd Floor, Haribhumi Press Premises, Dhamtari Road, Tikrapara, Raipur, Chhattisgarh - 492001

TEL. NO.+91-771 - 2422151, 2421531 Fax. No. +91 -771 -4019339

**TECHNICAL TENDER (FORM 'A')**  
**For Printing of Miscellaneous Education Materials**

1. Name of the Press : .....
2. Full Address - Office : .....
- Works : .....
- 2(A). Status : Proprietry / Partnership / Corporation / Limited Co. /  
Society etc.
3. Telephone No. - Office : .....
- Works : .....
- Fax No. : .....
- E-Mail Address : .....
4. Name of the Proprietor / : .....
- Partners / Directors : .....
- Mobile No. : .....
- Residential Address : .....
5. No. of Units, if any and : .....
- their Names, Addresses : .....
- and Telephone No./ : .....
- Fax Nos./ E-Mail Address : .....
6. Earnest Money (Demand :  
Scheduled Bank payable at Rupees.....only (In words.....)  
Raipur. D. D. No. .... Date .....
7. Last Date and Place : **07-02-2012 up to 12.00 p.m.**  
of submission of tender **Place :** Office of the Managing Director, Chhattisgarh  
Textbook Corporation Raipur 2nd Floor, Haribhumi Press  
Premises, Dhamtari Road, Tikrapara, Raipur, Chhattisgarh.



8. Period of Supply : as per shedule given by Corporation.

9. Period of Validity of Offer : Two Year

10. Statutory permissions :  
required for running a  
printing press.

(a) The Factories Act 1948 : Registration No. Date

**OR**

(a) Shops & Establishments : Registration No. Date  
Act 1948 or / relevant  
State Act

11. Is your firm registered  
under following Acts ?  
If so, please furnish details :

(a) The Indian Companies : Registration No. Date  
Act, 1956

(b) The Indian Partnership : Registration No. Date  
Act, 1932

(c) Societies Registration : Registration No. Date  
Act, 1860

(d) A sole proprietary : .....  
printing press. ....

12. Printing Machinery \* :

(a) **Sheet-fed Offset**

Size	Make	Year	No. of Colours	Nos.

(Attach separate list, if necessary)

\*(should be match with the bill of machines submitted).



**(b) Web Offset**

	<b>M/C No.1</b>	<b>M/C No.2</b>	<b>M/C No.3</b>	<b>M/C No.4</b>	<b>M/C No.5</b>
(1) Make					
(2) Year					
(3) No. of Colours					
(4) Speed per hr.					
(5) Width					
(6) Any other					

If the number of machines are more than five, enclose a separate sheet.

\*(should be match with the bill of machines submitted).

**(c) Horse power required to run the machine.**

**(d) Number of persons employed directly or indirectly in your printing press.**

13. Printing capacity per day.

<b>No. of Cols.</b>	<b>No. of Impressions</b>		
	<b>24" × 34"</b>	<b>17" × 24"</b>	<b>web</b>
Single Col.			
Two Col.			
Four Col.			



14. (a) Nature of Binding machines owned by the tenderer (enclose layout plan with original bill of machine.)

(b) **Binding Machinery : \***

Binding Machinery	Make	Size	No. of Machines	Automated/ Manual	No. of Gathering Stations	Speed per hour
Folding 16 pp/32 pp						
Centre Stitching						
Cutting Machines						
Gathering Machines						
Perfect Binding						
Hot Lamination Machines						
Other Dia Punching M/c						

\*(should be match with the bill of machines submitted).

**Note :** (1) The tenderer is expected to give all details in the above format.

15. **Printers has to submit following :**

- (a) **Current month electricity bill of each unit.**
- (b) **If space is rented – agreement copy of each separate unit.**
- (c) **If space is owned – separate land registry paper of separate unit.**

16. (a) Complete insurance particulars : .....  
for insurance of the premises  
and stock against theft, fire,  
burglary etc.

(b) State whether Corporation's : :.....  
material and goods viz. paper, printed  
material etc. would be covered  
by insurance ?

17. Name and Address of your : .....  
Bankers stating the name in  
which the account stands and



notify change, if any, effected.

18. Are you doing printing work for Textbook Corporation of any State in India. If yes,

(a) For which State/States .....

(b) Since when .....

(c) How many copies you have printed in academic year 2009-10, 2010-11, 2011-12  
(certify by Technical Head of Firm/Company or by Proprietor) .....

(d) Please obtain Performance certificate from Textbook Corporation, where you are doing printing work and enclosed with tender form. ....

**- :: DECLARATION :: -**

I ..... S/O Shri .....  
proprietor / partner / ..... (Name of Firm) here by declare  
that the information given in this form is correct and true and if any information is  
found to be untrue or false, the tender is liable to be rejected.

I also solemnly declare any information above is found untrue / false but the order  
has been placed on the basis of above information, the corporation is at liberty to  
cancel the order.

Date :  
Place :

**Tenderer's Official Signatory  
Name and Designation with Rubber Stamp  
or Official Seal of the Firm**



**ENCLOSURE TO FORM 'A'**  
**(Technical Tender)**

**IMPORTANT INSTRUCTIONS TO THE TENDERERS**

- (1) Printers registered in C.G. Text Book Corporation, Raipur who are having their own Complete Printing Press Setup. Like ptg. binding, Lamination, Dia Puncting, Corner Rounding, Cutting Mics etc. are eligible to participate in this tender.
- (2) **The tender shall be by two envelope system i. e. one envelope with 'Technical Tender' (Form 'A') and the second envelope with 'Commercial Tender' (Form 'B' without paper printing rate). The tender shall be submitted in prescribed forms and completed in all respects.**

**The tender form should be filled legibly in ink or typed and sealed at both the ends in a cover superscribed with the words in ink or typed 'Tender for Printing of misc. educational material'. The envelope should be sent so as to reach the office of the Managing Director, Chhattisgarh Textbook Corporation Raipur before the time and date fixed for the submission of the tender.**

- (3) **Tender shall be submitted in prescribed form only and completed in all respects. Incomplete tender will be rejected. Tender form is non-transferable.**
  - (a) **The offer shall be quoted both in words and figures in the Rate cards offered by the Tenderer. In case of discrepancy between offer quoted in words and in figures, the offer in words will be treated as the correct offer of the tenderer and the rates quoted will be inclusive of printing (Inner + Cover)/ binding/ Processing/ transporting and inclusive of all taxes lavied / laviabile by the state government / central government / local bodies and no separate payment will be made for any taxes and charges.**
  - (b) **The tenderer has to quote his offer according to the as per their capacity in Web and Sheetfed.**
- (4) (i) **A demand draft of Rs. 25,000/- as Earnest Money Deposit drawn on any Nationalised / Scheduled bank payable at Raipur in favour of 'Managing Director, Chhattisgarh Textbook Corporation Raipur'. The demand draft towards earnest money should be submitted in a separate envelope marked E.M.D. and kept in the envelope of 'Technical Tender' (Form 'A'). D.D. drawn on other than Nationalised / Scheduled bank will not be accepted. Cheque will not be accepted. Tenders without earnest money or inadequate amount of Earnest Money shall be rejected on the spot at the time of opening of tender. Refund of Earnest Money/Security Deposit due from Corporation against previous transaction, if any, will not be considered for this tender.**



- (ii) The earnest money deposit will be forfeited, if the tenderer fails to execute the contract after acceptance of his offers.

*The rates quoted will be inclusive of printing, binding, Process, transporting and inclusive of all taxes levied / laviable by the state government / central government / local bodies and no separate payment will be made for any tax.*

(5) Following documents should be enclosed with Tender :-

- (i) Earnest Money Deposit (EMD).
- (ii) If the Tenderer is a partnership firm than registered Partnership Deed and valid Registration Certificate of Firm under Indian Partnership Act and If Tenderer is a Company- the certificate of Incorporation of Company as the Indian Company Act along with MOA and AOA.
- (iii) Audited Financial Statements (B/s.PL) along with Audit Report of last Three Financial Years. of such firm/Company/Business entity. New Printers may be consider subject to fulfillment of all other conditions except Turnover criteria & Audit Criteria and if think proper in opinion of Higher Authority of CGTBC.
- (iv) Attested copy of Valid Registration of the Printing Unit under Factory Act/Shop Act.
- (v) Attested copy of PAN Card.
- (vi) Performance certificate & copy of work order (P.O.) of the any Textbook Corporation

where you worked in the year 2009-10, 2010-11, 2011-12

- (6) Validity for the offer should be two year. Tenders bearing validity less than two year are liable to be rejected.
- (7) OFFERS REGARDING RATES SHOULD NOT BE QUOTED IN THE TECHNICAL TENDER IN FORM 'A'. IT SHOULD BE QUOTED IN THE COMMERCIAL TENDER IN **FORM 'B'** WHICH IS TO BE ENCLOSED IN SEPARATE ENVELOPE, DULY SEALED.

(8) **Tenderer has to submit 02 (two) envelops "A" "B" with prominently superscribed as-**

**Envelop "A" - TECHNICAL TENDER**

**Envelop "B" - COMMERCIAL TENDER**

The Tenderer should also write the name and full address of the press on all three envelopes.

- (9) (i) **The last date and time for the receipt of tenders in the Coporation's office at 'C.G. T.B.C.', Raipur is 07-02-2012 upto 12.00 p.m. The tenders received there after shall not be considered on any ground.**
- (ii) **Technical Tender 'A' will be opened on 07-02-2012 at 1 p.m.. The commercial Tender required in form 'B' will be opened after press inspection/ or, as decision taken by the Tender Committee.**

(10) There should not be any overwriting and erasures in filling up of the tender form.



Mistakes, if any, may be scored out and neatly written and duly attested by the signatory.

- (11) The right to accept or reject any tender or all tenders (Fully/Partly) without assigning any reason is reserved by the Managing Director of the Corporation.
- (12) Any dispute related to this tender and arising out of terms and conditions thereof, will be subject to Raipur judicial jurisdiction only.

**Certificate to be recorded by the Tenderer while submitting offer**

I / We have carefully read and understood the above important instructions, terms and conditions of the Technical Tender (Form 'A') and I / We hereby agree to abide them without any prejudice and reservation.

**Date :**  
**Place :**

**Tenderer's Official Signatory**  
**Name and Designation with Rubber Stamp**  
**or Official Seal of the Firm**



**ENCLOSURE TO TECHNICAL TENDER (FORM 'A')**

- |   |          |
|---|----------|
| 1. E.M.D. (Demand Draft)  | Yes / No |
| 2. (a) PAN/Tin card copy duly attested  | Yes / No |
| (b) VAT Clearance (No dues) Certificate   | Yes / No |
| (c) Address of Jurisdiction Sales Tax Office  | Yes / No |
| 3. Attested copy of valid Factory Registration Certificate of the Printing Unit   | Yes / No |
| <b>or</b>   |          |
| Attested copy of valid Registration Certificate under Shops and Establishments Act 1948   | Yes / No |
| <b>or</b>   |          |
| Attested copy of Registration Certificate of partnership deed and copy of registration certificate in original be submitted with the tender form (If partnership firm). | Yes / No |
| 4. Power of Attorney issued in the name of Tenderer official only.  | Yes / No |
| 5. Performance Certificate of the any Textbook Corporation where you worked 2009-10, 2010-11, 2011-12<br>.....<br>.....   |          |
| 6. No child labour Certificate.   |          |

**Tenderer's Official Signatory**

**Date :** \_\_\_\_\_ **Name and Designation with Rubber Stamp**  
**Place :** \_\_\_\_\_ **or Official Seal of the Firm**

- Note :** (1) Technical Tender not enclosing the documents mentioned in Sr. Nos. 1, 2(a) to 2(b)(c), 3 and 4 are is liable to be rejected.  
(2) The tenderer will have to produce original documents of the above certificates for verification at the time of opening of technical tender.



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**TENDER FOR**

**Printing and Distribution of  
Miscellaneous Education Materials**

**(On all India basis)**

**For the year 2012-2013**

**COMMERCIAL TENDER**

**(Form 'B') for without paper**

**Tender Notice No. P-3/2012-13 Dt. ....**



**COMMERCIAL TENDER (FORM 'B')**

**For Printing, Binding and Distribution of Other Educational Material**

1. Full Name and Address : .....

of the Printer .....

.....

.....

**Note : Terms and Conditions of the Tender attached with Technical Tender and Commercial Tender are applicable for both the Tenders i.e. Technical Tender (form 'A') and Commercial Tender (form 'B').**



**ENCLOSURE TO FORM 'B'**  
**(Commercial Tender )**

**Terms and Conditions of the Tender for Printing, Binding and Distribution of Other Educational Material :**

1. Printers registered in C.G. Text Book Corporation, Raipur who are having their own Complete Printing Press Setup. Like ptg. binding, Lamination, Dia Puncting, Corner Rounding, Cutting M/c's etc. are eligible to participate in this tender.
2. The tendering shall be by two envelope system i. e. one envelope with 'Technical Tender' (Form 'A') and the second envelope with 'Commercial Tender' (Form 'B'). The tender shall be submitted in prescribed forms and completed in all respects. **Incomplete tender shall be rejected. Incomplete tender or a tender with incorrect information is liable to be rejected.**
3. (a) **The offer shall be quoted both in words and figures in the "Rate cards offered by the Tenderer in rate card. In case of discrepancy between offer quoted in words and in figures, the offer in words will be treated as the correct offer of the tenderer and the rates quoted will be inclusive of printing, binding, transporting and inclusive of all taxes lavied / laviabile by the state government / central government / local bodies and no separate payment will be made for any tax.**  
(b) **The tenderer has to quote his offer as per their capacity in Web and Sheetfed.**
4. (a) **A demand draft of Rs. 25,000/- as Earnest Money Deposit drawn on any Nationalised / Scheduled bank payable at Raipur in favour of 'Managing Director, Chhattisgarh Textbook Corporation Raipur'. The demand draft towards earnest money should be submitted in a separate envelope marked E.M.D. and kept in the envelope of 'Technical Tender' (Form 'A'). D.D. drawn on other than Nationalised / Scheduled bank will not be accepted. Cheque will not be accepted. Tenders without earnest money or inadequate amount of Earnest Money shall be rejected on the spot at the time of opening of tender. Refund of Earnest Money/Security Deposit due from Corporation against previous transaction, if any, will not be considered for this tender.**  
(b) The successful Tenderer i.e. Printer shall be required to enter into an Agreement on Rs. 100/- stamp paper with the Corporation and comply with necessary legal formalities as per the Indian Contract Act 1872. At the time of Allotment of Printing Work the successful tenderer will bear all legal expenses of execution of the Agreement.  
(c) The period of contract shall be **two years** from the date of entering into agreement. The copyright of every Printing Materials shall always rest solely with the Chhattisgarh Textbook Corporation Raipur.  
(d) If the tenderer fails to execute the agreement and fails to furnish security deposit amount within the time mentioned above, the earnest money shall be forfeited and / or



the Tenderer shall be liable to be debarred from participation from future tender for a period of three years.

- (e) **After allotment of printing works the tenderer will have to pay 10% of the cost of work entrusted as a security deposit.** Security deposit should be paid by Demand Draft on any **Nationalised / Scheduled Bank payable at Raipur in favour of the ‘Managing Director, Chhattisgarh Textbook Corporation Raipur.’** within fifteen days of the acceptance of tender. Earnest Money of the successful tenderer would be refunded after payment of security deposit or adjusted against security deposit. Earnest Money of the unsuccessful tenderers will be refunded as early as possible after finalisation of the tender process. No interest would be paid on such amounts.
- (f) The Earnest Money shall be forfeited if the tender is withdrawn :
- at any time prior to its rejection or
  - before or after its acceptance is communicated to the tenderer or
  - if the successful tenderer fails to execute an agreement and fails to furnish security deposit within 15 (fifteen) days from receipt of the letter of acceptance.
- (g) The security deposit will be refunded as early as possible after the satisfactory performance of the contract. No interest would be paid on such amounts.
5. The printer will be eligible for payment upto 80% of the printing and binding charges within 30 days after supplying printed materials as per the schedule given by the Corporation and for this printer must comply following Delivery & Payment Scheme and submit Documents mentioned-
- (a) Documents to be submitted.
- GRN of Material/Delivery Chalan received by the authority.
  - Letter of submission of positive/CD
  - Paper Consumption Statement of Printer duly signed. (if paper given by the Corporation.)
  - Specimen samples of material printed.
  - Original Copy of the Work Order.
- (b) The Managing Director reserves the right to withhold remaining 20% of the printing charges claimed for a period of 120 days from the date of last supply of total order of printed material as a safeguard against the printing and other defects which may be discovered later on.
6. (a) The instances like power failure, water shortage or closure of Printing Press due to an order imposed by the Factory Inspector or strike by workers shall not be ‘acceptable reasons’ for the delay in delivery.
- (b) The tenderer shall keep his offer open for **two year** from the date of entering into agreement.
7. The rates once accepted by the Corporation will hold good till the completion of the order. No increase or decrease will be considered on any account at any time.
8. The commission if any, charged by the Banker of the Tenderer, shall be borne by the Tenderer himself.



9. (a) **Tender will be accepted on the basis of Rate quoted in the tender form “B”.** It will be binding on the Tenderer to supply required quantity of Printing Material printed as per the sample or finally approved by the representative of the Corporation or persons authorised by the Corporation. **In this connection no deviation shall be accepted in respect of printed material other than as per the sample. In case the Tenderer fails to supply the Printing Material as approved by the Corporation or commits breach of any one or more conditions of the tender, the Managing Director shall be competent to forfeit the Security Deposit in full or in part.** In addition to this, the Corporation reserves the right to get printed balance quantity of Printing Material from other sources / tenderers at the risk and cost of the defaulter tenderer. The extra expenditure incurred by the Corporation in printing and binding of such balance quantity of Printing Material at higher rates from other sources shall be recovered from the defaulter tenderer. The Mainaging Director’s decision in this matter shall be final and binding on the Tenderer.
- (b) An additional order to the extent of 50% of the total quantity offered by the Tenderer for any Printing Material can be placed by the C. G. Textbook Corporation with the successful tenderer, within the period of the contract on the same terms and conditions and at the same rates as accepted for the tendered quantity. The Printing Material of the additional order shall have to be supplied within the time specified by the C. G. Textbook Corporation. The work order can also be curtailed upto 50% of the total quantity offered by the Tenderer by the C. G. Textbook Corporation within contract period without any liability on the C. G. Textbook Corporation.
10. Tenderer have to lift paper from corporation’s paper depot at Raipur C.G.. **If work allotted with paper.**
11. **Failure to fulfill any of the contractual obligations and/or execution of contract after its acceptance by the tenderer and/or breach of any provision in the agreement by the successful tenderer, and/or violation of the terms and conditions of Technical and Commercial Tender, it may qualify the tenderer liable to be black listed.**
12. **The Tenderer shall lift the paper from Corporation’s depot from Raipur at his own cost and risk. If printing work allotted without paper.**
13. (A) At the time of execution of agreement the successful bidder shall have to deposit with the corporation the minimum of 5% (five percent) amount of total cost of printing paper and cover paper to be required for execution of allotted printing paper and cover paper to be required for execution of allotted printing work, as Paper Security Deposit (Cost of Paper) in cash or in form of Bank Draft in favour of Managing Director, C.G. Textbook Corporation payable at Raipur @ Rs. 44703.00 per M.T. (orderd rate in the year 2012-13 in paper tender). **If work allotted without paper.**
- (B) If work allotted without paper and successful bidder is unable to deposit



Paper Security Deposit in the form of Demand Draft as mentioned in above Sub clause the Managing Director may give him option to submit a Bank Guarantee or Fixed Deposit Receipt (in the name of Managing Director CGTBC for one year) of a Scheduled Bank pledged in the favour of Managing Director, C.G. Text Book Corporation for the minimum of 5 % (five percent) amount of total cost of printing paper and cover paper to be required for execution of allotted printing work. Such a Bank Guarantee or Fixed Deposit Receipt shall remain valid for a period of one year. Bank guarantee or fixed deposit receipt of C.G. Rajya Sahakari Bank can also be accepted.

(C) Printer shall not be allowed to take the delivery of printing paper and cover paper more than Double the quantity of paper as security deposited by him. **If work allotted without paper.**

14. The Tenderer shall get the paper visually inspected and satisfy himself that the paper is of the requisite quality and quantity before lifting the paper from Corporation,s Depot. No complaint thereafter against the paper shall be entertained. **If work allotted without paper.**
15. The paper security deposit/ fixed deposit/bank guarantee will be adjusted against any dues or recoveries or penalties from the printer to the Corporation.
16. If there are issues pertaining to quality of paper regarding gramage and printability, the printer shall immediately bring such facts to the notice of the Manager, Depot and Genral Manager C.G. T.B.C. Raipur. The samples should be drawn in presence of the authorised representative of the paper mills and sent to the Manager, Depot and Distribution of the Corporation for laboratory testing.
17. (i) The Tender shall use the same paper for printing of material as specified by the Corporation. If any other paper of any other specification is used, such copies of the material will be rejected and the rejected material will be confiscated and the order for printing such quantity of material in question will be given to any other printer at the cost and risk of defaulting Tenderer, and 10% penalty will be imposes on total amount.  
(ii) If any recovery on account of cost of paper, short supply of material etc. remains as balance to be recovered from the Bank Guarantee or from the security deposit, it shall be adjusted against the dues payable to the printer.
18. (a) If work allotted without paper “Wastage will be allowed to the printer on the paper required for printing of the book at the following scale.  
(a) Printing in single colour (Web and Sheetfed) - 2 %  
(b) Printing in Three and Four colour (Web and Sheetfed) - 3%  
(c) For cover printing - 3%
19. (i) In case of delay in supply of printed materials tenderer shall be liable to pay penalty @3% (three percent) per week on the printing and binding charges of the balance quantity as per the tendered cost for first four weeks and thereafter If the delay is more than 30 days the printing security deposit of the printer may be



- forfeited & the printer may also be debarred from participation for 3 (three) years for any tender issued by the 'corporation' and the remaining printing work may be allotted to other printer at the risk and cost of the defaulting printer. The penalty may be imposed even if the delay in supply has not resulted into any financial loss to the Corporation. However, Managing Director at his discretion may condone the delay.
- (ii) If the progress of work at any stage is found slower than expected and if the Corporation is convinced that the printer will not be able to complete the work in time, the Corporation shall cancel the contract in full or in part and give it to other tenderer at the cost and risk of defaulting printer. In the event of such cancellation, the security deposit of the tenderer shall be forfeited and the printer will not be entitled to any compensation.
20. The printer shall stack as specified in the order duly tied with machine strapping strong enough to bear the weight of the packet. The packets then should be packed/bundled in gunny bags.
21. The losses, damages and shortages in transit or otherwise shall be borne by the printer. In case of damage claim/insurance claim, the printer shall keep such damaged goods aside for insurance assessment and should not dispose off or use it till such assessment is done and such goods should be returned to the Corporation.
22. The printer will return original proof/CD supplied by the Corporation.
23. In case of misuse of original proof/CD supplied by the Corporation the Managing Director reserves the right to cancel the work order forthwith and to take possession of such material with the balance stock of paper and materials supplied by the Corporation. In such event, the Managing Director shall have the right to forfeit security deposit and bank guarantee of the concerned printer. Such printer shall not be entitled for any payment for the work executed by him and he may be liable for black-listing by the Corporation.
24. The printing must be of standard quality. The ink to be used for printing must be of standard quality. The face of the printed type must be sharp. Half-tone reproduction should contain all details. There should be no scum or tint on the printed page.
25. **In case some materials are found rejected on account of printing or binding or any mistakes or bad printing or defective binding etc., in all such cases entire materials will be rejected and Corporation will take custody of such rejected materials and printer have to supply good quality printed materials on his own expenses. If printer will not do so. Tenderer may be liable to be black listed for 3 years.**
26. Corporation shall have the right to verify the capacity of any or all printing presses of the printer(s) as and when required.
27. The Managing Director of the Corporation or any person authorised by him shall have the right to enter the premises of the printer where the said printing/binding work is being carried out and to inspect the work and its progress during the work schedule of the



press.

28. In matters of interpretation of technical specifications, terms and conditions of technical and commercial tenders or any other related matters; the decision of the Managing Director of the Corporation shall be final and binding upon the printer.
29. There should not be any overwriting and erasures in filling up of Technical Tender Form 'A' and Commercial Tender Form 'B'. Mistakes, if any, may be scored out and neatly written with duly attested by the signatory.
30. The right to accept or reject any tender or all the tenderer without assigning any reason is reserved by the Managing Director of the Corporation.
31. Any dispute related to this tender and arising out of terms and conditions thereof, the same will be subject to Raipur judicial jurisdiction only.
32. Corporation will declare L-1 rate and allotment of the printing work on L-1 rates. At the same time corporation reserve the rights to allot the printing work on High Rates (L-2 and L-3) in adverse circumstances.
33. Capacity shown by the printer in tender form will be inspect by the corporation officials as and when required.
34. If the tenderer is awarded the lowest rate printer on the basis of L-1 rate and corporation allot the printing works to the tenderer on the basis of his L-1 rate (Lowest Tenderer) if tenderer refused to do the printing work or work not completed, In this condition corporation has right to put the tenderer in BLACK LIST for 3 (Three) years and security deposit and EMD will be forfeited.
35. If the quality of the printing, binding/cover pasting, stitching, trimming/perforation/lamination/corner rounding/dia punching etc., is found to be inferior or substandard the Corporation may impose at his discretion a penalty upto 10% of the printing charges. This penalty will be in addition to the penalties under other clauses.

**Certificate to be recorded by the Tenderer  
while submitting offer**

I / We have offered the tender for the printing, binding and distribution of textbooks in the prescribed form. I / We have read and understood the above terms and conditions and accept them unconditionally. I / We offer this tender and the offer shall be binding on us and shall remain open for consideration for one year from the date of entering into agreement.

**Date :**  
**Place :**

**Tenderer's Official Signatory  
Name and Designation with Rubber Stamp  
or Official Seal of the Firm**

## अन्य शर्तें / स्पष्टीकरण

1. निविदा फार्म निगम कार्यालय में कार्यालयीन समय पर राशि रूपये 1000/- (रूपये एक हजार मात्र) नगद या बैंक ड्राफ्ट जो कि "प्रबंध संचालक, छ0ग0 पाठ्यपुस्तक निगम" के नाम से देय होगा, देकर प्राप्त की जा सकती है ।
2. निविदा फार्म के साथ ई0एम0डी0 राशि 25,000/- (रूपये पच्चीस हजार मात्र) अमानत राशि के रूप में बैंक ड्राफ्ट जो कि "प्रबंध संचालक, छ0ग0 पाठ्यपुस्तक निगम" के नाम से देय होगा, जमा करना होगा। जिस पर निगम द्वारा किसी भी प्रकार का ब्याज नहीं दिया जायेगा ।
3. मुद्रण कार्य में संपूर्ण कार्य प्रोसेसिंग, कम्प्यूटर टायपिंग, डिजाईनिंग, प्लेट, प्रिंटिंग, बाईंडिंग, पेपर एवं अन्य सामग्री मुद्रक द्वारा प्रदाय की जायेगी फलस्वरूप मुद्रक द्वारा दी जा रही दरों में उपरोक्त समस्त सामग्री के व्यय का समावेश करते हुए दर प्रति नग में उपलब्ध करावें ।
4. मुद्रण दरों में **FOR** दरें होंगी जो कि रायपुर डिपो अथवा रायपुर निगम कार्यालय होने की स्थिति में मुद्रकों को अलग से किसी प्रकार का परिवहन व्यय देय नहीं होगा ।
5. निविदाकारों को छ0ग0 पा0पु0नि0 में अपना प्रेस पंजीयन कराना अनिवार्य है, केवल पंजीकृत मुद्रकों एवं पंजीयन हेतु आवेदित मुद्रकों के दरों के तुलनात्मक चार्ट के एल-1 (न्यूनतम दर) को मान्य किया जायेगा । दरें आमंत्रित करने के पश्चात् स्वीकृत दरों एवं मुद्रकों की सूची (पेनल) बनायी जायेगी । मुद्रण कार्य न्यूनतम दर (एल-1) वाले मुद्रक से एल-1 में कराया जायेगा । यदि कार्य तत्कालिक प्रवृत्ति की हो तथा एल-1 मुद्रक न होने की स्थिति में कार्य की तत्कालिकता को ध्यान में रखते हुए अन्य मुद्रक से उनकी मशीन की क्षमता, कार्य गुणवत्ता तथा कार्य स्थिति अनुसार एल-1 दर पर कार्य कराया जा सकेगा । यदि एल-1 की दर व्यावहारिक ना हो तो आवश्यकतानुसार निगम अपने स्तर पर बाजार में प्रचलित दर का आकलन कर अन्य दरें जो प्रचलित दरों के आस-पास होंगी जिन पर अन्य प्रिंटर कार्य करने के लिए तैयार होंगे, एल-1 के अतिरिक्त दर पर कार्य करवाने के लिए स्वतंत्र होगा ।
6. बड़े पैमाने पर या संबंधित मुद्रक की कार्यक्षमता से अधिक का कार्य होने की स्थिति में आवश्यकतानुसार छत्तीसगढ़ पाठ्यपुस्तक निगम द्वारा पेनल के अन्य मुद्रकों से एल-1 दर पर कार्य कराया जा सकेगा ।
7. वांछित मुद्रण गुणवत्ता अथवा आकार में कमी पाए जाने पर मुद्रित सामग्री की गुणवत्ता का निगम की परीक्षण समिति से परीक्षण कराया जायेगा तथा कमी पाये जाने पर देयक की राशि का 10 प्रतिशत पेनाल्टी आरोपित की जायेगी । गुणवत्ता एवं मापदंड में इरादतन कमी पाये जाने पर मुद्रक की अमानत राशि राजसात कर ली जायेगी साथ ही मुद्रक को 10 प्रतिशत पेनाल्टी आरोपित करते हुए तीन वर्षों के लिये निगम के मुद्रण कार्य से वंचित किया जावेगा ।
8. मुद्रक को निविदा पत्र के साथ रू0 100.00 के स्टेम्प पेपर पर शपथ-पत्र देना होगा कि मुद्रण कार्य स्वयं के मुद्रणालय पर करवायेगा । यदि ऐसा नहीं पाया जाता है तो निगम द्वारा कार्य वापस लेकर संबंधित मुद्रक को गलत जानकारी देने के आधार पर तीन साल के लिए निगम के मुद्रण कार्य से वंचित किया जायेगा ।
9. मुद्रकों को निविदा के साथ मशीनों की सम्पूर्ण जानकारी, मुद्रणालय का स्थान, पंजीयन, पैन नम्बर एवं बीमा संबंधित दस्तावेज सहित मुद्रणालय परिसर के संबंध में सम्पूर्ण जानकारी प्रदान करनी होगी ।
10. यह खुली निविदा केवल दर निर्धारण हेतु है, आवश्यकतानुसार शिक्षा विभाग एवं शिक्षा विभाग से जुड़ी संस्थाओं के द्वारा सामग्री की मांग के अनुसार मुद्रण कार्य आबंटित/आदेशित किया जावेगा । स्वीकृत दरें स्वीकृति दिनांक से 02 (दो) वर्ष तक के लिए मान्य होगी । निगम चाहे तो एक वर्ष पश्चात भी आवश्यकतानुसार नई निविदा आमंत्रित कर सकता है ।
11. मुद्रक को नियत स्थान तक मुद्रित सामग्री पहुंचाने में पूरी सुरक्षा बरतनी होगी, मुद्रित सामग्री में किसी प्रकार की क्षति अथवा कमी पाये जाने की स्थिति में प्रमाणित नुकसान के लिए मुद्रक स्वयं जिम्मेदार होगा ।
12. जिन किस्मों के कागजों में मुद्रण किए जाने के लिए निविदाएँ मंगाई जा रही है उन्हीं कागजों के किस्म तथा आकार-प्रकार के पेपर की दरें देना होगा

13. निगम द्वारा उपलब्ध कराए गए प्रिंटिंग डिजाईनिंग अथवा निर्देशानुसार डिजाईनिंग, कम्पोजिंग कराकर ही मुद्रण करना होगा तथा मुद्रक को स्वीकृत दर के अलावा अलग से फिल्म, प्लेट, पेपर एवं अन्य खर्च नहीं दिया जायेगा ।
14. सभी मुद्रकों को छ0ग0 पाठ्यपुस्तक निगम का पंजीयन सर्टीफिकेट प्रस्तुत करना होगा । जिन निविदाकारों द्वारा निविदा के साथ छ0ग0 पा0पु0नि0 का पंजीयन प्रमाण पत्र प्रस्तुत नहीं किया जायेगा उनकी निविदा निरस्त कर दी जायेगी ।
15. प्रकाशन (मुद्रण) सामग्री के देयक का 80 प्रतिशत भुगतान सामग्री प्रदाय करने के पश्चात (पावती सहित प्रस्तुत करना होगा) एवं शेष 20 प्रतिशत का भुगतान निगम द्वारा अन्य आवश्यकतानुसार परीक्षण करवाये जाने के पश्चात् किया जावेगा ।
16. राशि रूपये 10 लाख से ऊपर के मुद्रण कार्य होने की स्थिति में मुद्रक द्वारा प्रदायित पेपर का परीक्षण करवाया जायेगा एवं पेपर की गुणवत्ता में कमी पाये जाने पर मुद्रक के देयक में से 10 प्रतिशत राशि की कटौती की जावेगी एवं उक्त परीक्षण में होने वाली व्यय राशि का भुगतान संबंधित मुद्रक के देयक से कटौती कर किया जायेगा ।
17. निविदा में अंकित दरें एवं शर्तें स्वीकृत, अस्वीकृत करने का पूर्ण अधिकार छ0ग0 पा0पु0नि0 रायपुर के पास सुरक्षित रहेगा ।
18. निविदा के उपरोक्त शर्तों में से किसी भी शर्त को पूर्णतः अथवा अंशतः कार्य की तात्कालिकता एवं विशिष्ट परिस्थितियों में प्रबंध संचालक, छ0ग0 पा0पु0नि0 द्वारा शिथिल किया जा सकेगा एवं प्रबंध संचालक, छ0ग0 पा0पु0नि0 का निर्णय अंतिम एवं सर्वमान्य होगा ।
19. व्यवहार में किसी प्रकार के विवाद की स्थिति निर्मित होने पर न्यायालयीन क्षेत्र रायपुर, छत्तीसगढ़ होगा ।
20. निविदा जमा करने वाले सभी मुद्रकों को निविदा पत्र के सभी पृष्ठों पर अपनी हस्ताक्षर एवं संस्था की सील सहित निविदा पत्र प्रस्तुत करें ।
21. छ0ग0 शासन के भंडार एवं क्रय नियम इस निविदा में लागू होंगे ।
22. विवाद की स्थिति में निगम द्वारा लिये जाने वाले अंतिम निर्णय को छोड़कर यदि पार्टियों के मध्य अनुबंध या उसमें दर्शित नियमों के संबंध में कोई विवाद उत्पन्न होता है तो इस संबंध में सचिव, छत्तीसगढ़ शासन, स्कूल शिक्षा विभाग, रायपुर या निर्णय लेने हेतु नामांकित व्यक्ति का निर्णय अंतिम व सर्वमान्य होगा तथा पंच निर्णय 40 की कार्यवाही के पूर्व पंच निर्णय व समझौता अधिनियम 1996 के सभी प्रावधान लागू होंगे । अनुबंध जारी होने से पहले पार्टियों के बीच यदि कोई विवाद उत्पन्न होता है तो इसका निर्णय रायपुर न्यायालय के अधीन होगा ।
23. मुद्रक द्वारा निविदा प्रस्तुत करने का आशय यह होगा कि निविदाकार को उपरोक्त सभी नियम एवं शर्तें मान्य हैं ।
24. मुद्रक द्वारा निविदा के साथ दो प्रकार के लिफाफे "ए" तकनीकी एवं लिफाफा "बी" वित्तीय दर का जमा करना होगा । तकनीकी लिफाफे के परीक्षण पश्चात जो निविदाकार सफल होंगे उनकी ही वित्तीय लिफाफा खोला जावेगा ।
25. प्राप्त निविदाओं में से सर्वप्रथम तकनीकी निविदा लिफाफ "ए" खोला जायेगा, उसके उपरान्त मुद्रणालय का निरीक्षण करने के उपरान्त सफल निविदाकारों की वित्तीय लिफाफा "बी" प्रेस निरीक्षण के उपरान्त अथवा निविदा समिति के निर्णयानुसार अनुसार खोला जायेगा ।
26. यदि मुद्रण कार्य में चाहे गये पेपर स्पेसिफिकेशन अनुसार दरें नहीं होंगी तो ऐसी स्थिति में प्रोरेटा पद्धति (PRORATA SYSTEM) के अनुसार गणना कर दरों की गणना की जावेगी । जिसके आधार पर मुद्रकों को कार्य आबंटित किया जा सकेगा ।

**महाप्रबंधक**  
**छ0ग0 पाठ्यपुस्तक निगम**  
**रायपुर**

**Rate Card No. 1 (Sheetfed)**

Rate for 8 pages form – multicolour printing (with paper) Size A-4

Slab	60 GSM Creamwove		70 GSM Creamwove		80 GSM Creamwove	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Rate Card No. 2 (Sheetfed)**

Rate for 8 pages form – single colour printing (with paper) Size A-4

Slab	60 GSM Creamwove		70 GSM Creamwove		80 GSM Creamwove	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

Signature and seal of the firm

Rate Card No. 3 (Sheetfed)  
Rate for 8 pages form – multicolour (with paper) Size A-4

Slab	60 GSM Maplitho		70 GSM Maplitho		80 GSM Maplitho	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

Rate Card No. 4 (Sheetfed)  
Rate for 8 pages forme – multicolour (with paper) Size A-4

Slab	90 GSM Art Paper		100 GSM Art Paper		130 GSM Art Paper	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

Signature and seal of the firm

**Rate Card No. 5 (Sheetfed)**  
**Rate for 8 pages forme – multicolour (with paper) Size A-4**

Slab	170 GSM Art Paper		210 GSM Art Paper		250 GSM Art Paper		300 GSM Art Paper	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500								
501 to 1000								
1001 to 5000								
5001 to 10000								
10001 to 25000								
25001 to 50000								
50001 to 1 lakh								
1 lakh and above								

**Rate Card No. 6 (Sheetfed)**  
**Rate for 8 pages forme – single colour (with paper) Size A-4**

Slab	60 GSM Maplitho		70 GSM Maplitho		80 GSM Maplitho	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

Signature and seal of the firm

Rate Card No. 7 (Sheetfed)  
Rate for 8 pages forme – single colour (with paper) Size A-4

Slab	90 GSM Art Paper		100 GSM Art Paper		130 GSM Art Paper	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

Rate Card No. 8 (Sheetfed)  
Rate for 8 pages forme – single colour (with paper) Size A-4

Slab	170 GSM Art Paper		210 GSM Art Paper		250 GSM Art Paper		300 GSM Art Paper	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500								
501 to 1000								
1001 to 5000								
5001 to 10000								
10001 to 25000								
25001 to 50000								
50001 to 1 lakh								
1 lakh and above								

**Note – The rate should be clearly mentioned in Rupees.**

Signature and seal of the firm

Rate Card No. 9 (Sheetfed)

Rate for 8 pages forme - multicolour (with paper) Size – 7<sup>1/2</sup> x 10 Inch

Slab	60 GSM Creamwove		70 GSM Creamwove		80 GSM Creamwove	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

Rate Card No. 10 (Sheetfed)

Rate for 8 pages forme - multicolour (with paper) Size Size – 7<sup>1/2</sup> x 10 Inch

Slab	60 GSM Maplitho		70 GSM Maplitho		80 GSM Maplitho	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

Signature and seal of the firm

Rate Card No. 11 (Sheetfed)  
Rate for 8 pages forme – Multicolour (with paper) Size Ledger Paper A-4

Slab	70 GSM Ledger Paper		80 GSM Ledger Paper		90 GSM Ledger Paper	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

Rate Card No. 12 (Sheetfed)  
Rate for 8 pages forme – Single colour printing (with paper) Size Ledger  
Paper A-4

Slab	70 GSM Ledger Paper		80 GSM Ledger Paper		90 GSM Ledger Paper	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

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28/41

Rate Card No. 13 (Sheetfed)

Rate for 8 pages forme - (with paper 250 GSM Art Card) Size 7<sup>1/2</sup> x 10 inch

Slab	Both Side Multicolour ptg.		Single Side Multicolour ptg.		Both Side Single colour ptg.		Single Side Single colour ptg.		One Side Multicolour and One Side Single Colour ptg.	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500										
501 to 1000										
1001 to 5000										
5001 to 10000										
10001 to 25000										
25001 to 50000										
50001 to 1 lakh										
1 lakh and above										

**Note – The rate should be clearly mentioned in Rupees.**

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**Rate Card No. 14 (Sheetfed)**

Rate for cover - single side multicolour (with paper) Size A-3

Slab	170 GSM Art Card		210 GSM Art Card		250 GSM Art Card	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Rate Card No. 15 (Sheetfed)**

Rate for cover - Both side multicolour (with paper) Size A-3

Slab	170 GSM Art Card		210 GSM Art Card		250 GSM Art Card	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

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**Rate Card No. 16 (Sheetfed)**

**Rate for 16 pages forme - Multicolour (with paper) Size A-5**

Slab	60 GSM Creamwove		70 GSM Creamwove		80 GSM Creamwove	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						

**Rate Card No. 17 (Reel)**

**Rate for 16 pages forme - Multicolour (with paper) Size A-5**

Slab	60 GSM Creamwove		70 GSM Creamwove		80 GSM Creamwove	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

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**Rate Card No. 18 (Sheetfed)**

Rate for 16 pages forme - single colour (with paper) Size A-5

Slab	60 GSM Creamwove		70 GSM Creamwove		80 GSM Creamwove	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						

**Rate Card No. 19 (Reel)**

Rate for 16 pages forme - single colour (with paper) Size A-5

Slab	60 GSM Creamwove		70 GSM Creamwove		80 GSM Creamwove	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

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**Rate Card No. 20 (Sheetfed)**

**Rate for cover - single side single colour (with paper) Size A-3**

Slab	170 GSM Art Card		210 GSM Art Card		250 GSM Art Card	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Rate Card No. 21 (Sheetfed)**

**Rate for cover - Both side single colour (with paper) Size A-3**

Slab	170 GSM Art Card		210 GSM Art Card		250 GSM Art Card	
	27 District	146 Blocks	27 District	146 Blocks	27 District	146 Blocks
1 to 500						
501 to 1000						
1001 to 5000						
5001 to 10000						
10001 to 25000						
25001 to 50000						
50001 to 1 lakh						
1 lakh and above						

**Note – The rate should be clearly mentioned in Rupees.**

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Rate Card No. 22  
Poster - Single side Multicolour printing (18x23 inch)

	120 GSM Art Paper	135 GSM Art Paper	170 GSM Art Paper
1 to 500			
501 to 1000			
1001 to 10000			
10001 to 25000			
25001 to 50000			
50001 to 1 lakh			
1 lakh and above			

Rate Card No. 23  
Poster - Both side Multicolour printing (18x23 inch)

	120 GSM Art Paper	135 GSM Art Paper	170 GSM Art Paper
1 to 500			
501 to 1000			
1001 to 10000			
10001 to 25000			
25001 to 50000			
50001 to 1 lakh			
1 lakh and above			

**Note – The rate should be clearly mentioned in Rupees.**

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Rate Card No. 24  
Broucher-both side Multicolour printing

Slab	Size			
	10 x 15 inch		8.5 x 11 inch	
	80 GSM Maplitho	120 GSM Art paper	80 GSM Maplitho	120 GSM Art paper
1 to 500				
501 to 1000				
1001 to 10000				
10001 to 25000				
25001 to 50000				
50001 to 1 lakh				
1 lakh and above				

Rate Card No. 25  
Multicolour Card Single Side

Slab	22 x 28 inch	
	340 GSM Art Card	400 GSM Duplex
1 to 500		
501 to 1000		
1001 to 5000		
5001 to 10000		
10001 to 25000		
25001 to 50000		
50001 to 1 lakh		
1 lakh and above		

Rate Card No. 26  
Multicolour Card Both Side

Slab	22 x 28 inch	
	340 GSM Art Card	400 GSM Duplex
1 to 500		
501 to 1000		
1001 to 5000		
5001 to 10000		
10001 to 25000		
25001 to 50000		
50001 to 1 lakh		
1 lakh and above		

**Note – The rate should be clearly mentioned in Rupees.**

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Rate Card No. 27  
Calendar Printing 7 Leaf (with paper)

Slab	Size – 17 x 22 Inch							
	135 GSM				170 GSM			
	Both Side Multi colour	One Side Multi colour	Both Side Single Colour	One Side Single Colour	Both Side Multi colour	One Side Multi colour	Both Side Single Colour	One Side Single Colour
1 to 500								
501 to 1000								
1001 to 5000								
5001 to 10000								
10001 to 25000								
25001 to 50000								
50001 to 1 lakh								
1 lakh and above								

Rate Card No. 28  
Calendar Printing – Additional per page (with paper)

Slab	Size – 17 x 22 Inch	
	135 GSM	170 GSM
1 to 500		
501 to 1000		
1001 to 5000		
5001 to 10000		
10001 to 25000		
25001 to 50000		
50001 to 1 lakh		
1 lakh and above		

**Note – The rate should be clearly mentioned in Rupees.**

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**Rate Card No. 29**

**Rate for cover Printing (with paper) Size- A-4**

Slab	140 GSM Machine Glazed Paper					160 GSM M.G. Coated Paper				
	Both Side Multi colour	One Side Multi colour	Both Side Single Colour	One Side Single Colour	one side single colour and one side multi colour	Both Side Multi colour	One Side Multi colour	Both Side Single Colour	One Side Single Colour	one side single colour and one side multi colour
1 to 500										
501 to 1000										
1001 to 5000										
5001 to 10000										
10001 to 25000										
25001 to 50000										
50001 to 1 lakh										
1 lakh and above										

**Rate Card No. 30**

**Rate for cover Printing (with paper) Size- A-3**

Slab	140 GSM Machine Glazed Paper					160 GSM M.G. Coated Paper				
	Both Side Multi colour	One Side Multi colour	Both Side Single Colour	One Side Single Colour	one side single colour and one side multi colour	Both Side Multi colour	One Side Multi colour	Both Side Single Colour	One Side Single Colour	one side single colour and one side multi colour
1 to 500										
501 to 1000										
1001 to 5000										
5001 to 10000										
10001 to 25000										
25001 to 50000										
50001 to 1 lakh										
1 lakh and above										

**Note – The rate should be clearly mentioned in Rupees.**

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## Rate card No 31 (Sheetfed)

### उत्तरपुस्तिका मुद्रण

(1) मुद्रक द्वारा प्रदायित पेपर के आधार पर (प्रति हजार की दर)

साईज – 22 x 28 c.m.

कागज – 60 g.s.m. creamwove paper

विवरण	16 पेज	20 पेज	+ 4 पेज
सिंगल कलर मुद्रण सहित संपूर्ण कार्य– पिनिंग, नम्बरिंग, धागा सिलाई, छेद पंचिंग, परफोरेशन, सहित दर (प्रति हजार में)			
2 कलर मुद्रण सहित संपूर्ण कार्य– पिनिंग, नम्बरिंग, धागा सिलाई, छेद पंचिंग, परफोरेशन, सहित दर (प्रति हजार में)			

(2) मुद्रक द्वारा प्रदायित पेपर के आधार पर (प्रति हजार की दर)

साईज – 22 x 28 c.m.

कागज – 70 g.s.m. creamwove paper

विवरण	16 पेज	20 पेज	+ 4 पेज
सिंगल कलर मुद्रण सहित संपूर्ण कार्य– पिनिंग, नम्बरिंग, धागा सिलाई, छेद पंचिंग, परफोरेशन, सहित दर (प्रति हजार में)			
2 कलर मुद्रण सहित संपूर्ण कार्य– पिनिंग, नम्बरिंग, धागा सिलाई, छेद पंचिंग, परफोरेशन, सहित दर (प्रति हजार में)			

(3) निगम द्वारा प्रदायित 70 जीएसएम क्रीमवोव पेपर

साईज – 20 x 28 c.m.

पेपर को छोड़कर शेष अन्य कार्य + बाईंडिंग + प्रिंटिंग (प्रति हजार की दर)

विवरण	16 पेज	20 पेज	+ 4 पेज
सिंगल कलर मुद्रण सहित संपूर्ण कार्य– पिनिंग, नम्बरिंग, धागा सिलाई, छेद पंचिंग, परफोरेशन, सहित दर (प्रति हजार में)			
2 कलर मुद्रण सहित संपूर्ण कार्य– पिनिंग, नम्बरिंग, धागा सिलाई, छेद पंचिंग, परफोरेशन, सहित दर (प्रति हजार में)			

Note – The rate should be clearly mentioned in Rupees.

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## Rate card No 32 (Sheetfed)

### (i) Book binding rate (Centre Stich)

प्रति पुस्तक 80 पेज की दर	अतिरिक्त प्रति फार्म 16 पेज की दर

### (ii) Book binding rate (Perfect Binding)

प्रति पुस्तक 128 पेज की दर	अतिरिक्त प्रति फार्म 16 पेज की दर

### (iii) Spiral binding rate- 17x22" केलेण्डर हेंगर सहित (17 ईंच की तरफ)

प्रति केलेण्डर 7 पन्नों सहित	प्रति पन्ना हेतु अतिरिक्त दर

### (iv) Spiral binding rate- 17x22" केलेण्डर हेंगर सहित (22 ईंच की तरफ)

प्रति केलेण्डर 7 पन्नों सहित	प्रति पन्ना हेतु अतिरिक्त दर

### (v) wire-o- binding rate- 17x22" केलेण्डर हेंगर सहित (17 ईंच की तरफ)

प्रति केलेण्डर 7 पन्नों सहित	प्रति पन्ना हेतु अतिरिक्त दर

### (vi) wire-o- binding rate- 17x22" केलेण्डर हेंगर सहित (22 ईंच की तरफ)

प्रति केलेण्डर 7 पन्नों सहित	प्रति पन्ना हेतु अतिरिक्त दर

### (vii) Die cutting rate-A3 Size प्रति कव्हर

A3 Size 11½x18' प्रति कव्हर	प्रति / 100 वर्ग इंच

### (viii) Hard case rexzine bound diary only case rate (प्रति नग के आधार पर)

(A) 5½x8½ inch	(B) 7½x9½ inch	(c) 8½x11½ inch

### (ix) लिफाफा की दर

पेपर— 80 g.s.m. maplitho पेपर सहित प्रति सैकड़ा (100 नग) की दर

Size	Without printing blank envelop	Single colour printing	Multicolour printing
9 x 4			
5 x 10			
5.5 x 8.5			
7.5 x 9.5			
10 x 12			
11 x 14			

(x) नम्बरिंग (Numbering)/प्रति हजार की दर –	
(xi) पंचिंग (Punching)/ प्रति हजार की दर –	
(xii) परफोरेशन (Perforation)/ प्रति हजार की दर –	

(xiii) U.V. Coating

प्रति 100 वर्ग ईंच की दर

(xiv) Varnishing

प्रति 100 वर्ग ईंच की दर

(xv) Lamination

10 macron (per 100 squire inch)	30 macron (per 100 squire inch)

(xvi) Scribling Pad (स्कीबलिंग पैड)– 100 शीट, साईज 5.5" x 8.5" 70 g.s.m. maplitho paper

(A) with wire-o Binding प्रति सैकड़ा (100 नग) की दर	(B) with jacket प्रति सैकड़ा (100 नग) की दर

(xvii) Writing Pad (राईटिंग पैड)– 100 शीट, 70 g.s.m. maplitho paper

5.5 x 8.5 प्रति सैकड़ा (100 नग) की दर	8.5" x 11" प्रति सैकड़ा (100 नग) की दर	7.2.5 x 9.5 प्रति सैकड़ा (100 नग) की दर

(xviii) Register (रजिस्टर) की दर

पेपर– 60 g.s.m. क्रीमवोव पेपर सहित, सिंगल कलर

Binding- Hard case bound (yellow strow board)

विवरण	200 पेज की दर	± 16 पेज की दर
9.5 "x 11.5" प्रति सैकड़ा (100 नग) की दर		
8.5" x 13.5" प्रति सैकड़ा (100 नग) की दर		

(xix) Sticker (स्टिकर) की दर

पेपर— 90 g.s.m. Art paper with gumming sheet

Multicolour Printing Rate		Single colour Printing Rate	
8.5 "x 11" Rate	Per Square Inch Rate	8.5 "x 11" Rate	Per Square Inch Rate

(xx) Greeting Card (ग्रीटिंग कार्ड) की दर

4 P.P./Multicolor printing लिफाफा सहित प्रति सैकड़ा (100 नग) की दर

	5 " x 7" 4 page	5.5 "x 8.5" 4 page	7.25" x 9.5" 4 page
220 gsm Art card			
250 gsm Art card			
300 gsm Art card			

(xxi) आफिस फाईल (office file)—साईज 10.5" x 14" सिंगल कलर प्रिंटेड, क्रीसिंग सहित मशीन फीनिंग (m/F) unbleached triplex board / 450 g.s.m. के आधार पर प्रति सैकड़ा (100 नग) की दर

स्प्रिंग एवं लाक सहित प्रति सैकड़ा (100) की दर	बिना स्प्रिंग की प्रति सैकड़ा (100) की दर

(xxii) Corner Rounding

प्रति कॉर्नर की दर	per 100 square inch

**Note – The rate should be clearly mentioned in Rupees.**

**Signature and seal of the firm**