



Chhattisgarh Text Book Corporation Raipur

B/4 M.R. Colony, Tagore Nagar, Raipur

TEL. NO. + 91 - 771 - 2422151

Fax. No. + 91 - 771 - 2421531

TENDER FOR

**Printing, Binding and Distribution
of Textbooks**

(On all India basis)

For the year 2009-2010

TECHNICAL TENDER

(Form 'A')

Tender Notice No. P-2/2009-10 Dt. 26-06-2008

Cost of Tender Form : Rs. 1000/-



CHHATTISGARH TEXT BOOK CORPORATION RAIPUR

B/4 M.R. Colony, Tagore Nagar, Raipur. TEL. NO. +91 - 771 - 2422151, Fax. No. +91 - 771 - 2421531

TECHNICAL TENDER (FORM 'A') For Printing, Binding and Distribution of Textbooks

1. Name of the Press :
2. Full Address - Office :
.....
.....
- Works :
.....
.....
3. Telephone No. - Office :
Works :
Fax No. :
E-Mail Address :
4. Name of the Proprietor / :
Partners / Directors :
Mobile No. :
Residential Address :
.....
.....
5. No. of Units, if any and :
their Names, Addresses :
and Telephone No./ :
Fax Nos./ E-Mail Address :
6. Earnest Money (Demand : No. of slabs for which the tenderer has quoted his
Draft) on any Nationalised / offer.....
Scheduled Bank payable at Rupees.....only (In words.....)
Raipur. D. D. No. Date
Rs. 1,00,000/- (Rs. One Lac Name of the Bank
only)
7. Last Date and Place : **26-06-2008 up to 2.00 p.m.**
of submission of tender Place : Office of the Managing Director, Chhattisgarh
Textbook Corporation Raipur B/4 M.R. Colony,
Tagore Nagar Raipur(C.G.)



8. Total quantity offered. :

(Total quantity the tenderer intends to complete **within 90 days.**)
(Please state the firm commitment in terms of number of copies upto 128 pages Centre Stitchnng/side Stitching and more than 128 pages Perfect Binding.

No. of colours	No. of copies Centre Stitching upto 128 pages	No. of copies Up to 128 pages side Stitching	More than 128 pages in Perfect Binding
Single Col.			
2 Col.			
4 Col.			

9. Period of Supply : 90 days from issue of work order.

10. Period of Validity of Offer : One year.

11. Statutory permissions :
required for running a business

(a) The Factories Act 1948 : Registration No. Date

OR

(a) Shops & Establishments : Registration No. Date
Act 1948 or / relevant
State Act

12. Is your firm registered under following Acts ?
If so, please furnish details :

(a) The Indian Companies : Registration No. Date
Act, 1956

(b) The Indian Partnership : Registration No. Date
Act, 1932

(c) Societies Registration : Registration No. Date
Act, 1860

(d) A sole proprietary :
business :

13. Printing Machinery :

(a) **Sheet-fed Offset**

Size	Make	Year	No. of Colours	Nos.

(Attach separate list, if necessary)



(b) Web Offset with 578 mm

	M/C No.1	M/C No.2	M/C No.3	M/C No.4	M/C No.5
(1) Make					
(2) Year					
(3) No. of Colours					
(4) Speed per hr.					
(5) Width					
(6) Any other					

If the number of machines are more than five, enclose a separate sheet.

(c) Any other

14. (a) Printing capacity per day.

No. of Cols.	No. of Impressions		
	24" × 34"	17" × 24"	578 mm web
Single Col.			
Two Col.			
Four Col.			

(b) Normally how much printing capacity per day will be given to the Corporation out of the total capacity per day.

No. of Cols.	No. of Impressions		
	24" × 34"	17" × 24"	578 mm web
Single Col.			
Two Col.			
Four Col.			



15. The tenderer should clearly indicate :

- (i) Whether he owns the binding unit/bindery. Yes / No
- (ii) Whether he has associated binding unit/bindery belonging to some other party. Yes / No
- (iii) Whether (i) or (ii) is located at the same premises of his printing unit. If not, indicate the locality and distance from his printing unit. Yes / No

- (iv) In case of associated bindery,
THE TENDERER SHALL ENCLOSE A LETTER OF CONSENT FROM THE OWNER OF THE ASSOCIATED BINDERY / BINDERIES.

(v) **Binding Machinery :**

Binding Machinery	Make	Size	No. of Machines	Automated/ Manual	No. of Gathering Stations	Speed per hour
Folding 16 pp/32 pp						
Centre Stitching						
Cutting Machines						
Gathering Machines						
Perfect Binding						
Hot Lamination Machines						
Other Machines						

Note : (1) The tenderer is expected to give all details in the above format if the bindery is owned by him.

(2) In case of associated bindery, give name, address, insurance policy and the details of machinery etc. in a separate sheet.

16. State your binding capacity : No. of Books
 per day in terms of books
 Centre Stitching/Side Stitching :
- 128 pages books Perfect Binding :
- (a) Upto 4 forms of 32 pages :



- (b) 5 or more forms of 32 pages :
- Perfect Binding
17. Please indicate firm commitment as to how much binding capacity : No. of copies of Centre Sewing books per day.
would be made available for Corporation's work by your bindery or associated bindery. No. of copies of Perfect Binding books per day.
18. Area occupied :-
(a) Space available for manufacture : Sq. Mtrs. Ownership/Rental
(b) Space available for storage : Sq. Mtrs. Ownership/Rental
19. No. of A-1 size reams/reels :
of paper which could be stocked at one time.
20. (a) State whether premises and goods are insured against fire, flood, theft, burglary etc. If so, please state the amount and name of the insurance Co. with Policy No.
- (b) State whether Corporation's material:.....
and goods viz. paper, printed material etc. would be covered by insurance ?
21. Whether auxillary equipment, such as 'Forklift' etc. is available or would be made available for loading, unloading or movement of reels, reams and printed material at and in the bindery ?
22. Name and Address of your Bankers stating the name in which the account stands and notify change, if any, effected.
23. Are you doing textbook printing work for Textbook Corporation of any State in India. If yes,
(a) For which State/States
(b) Since when
(c) How many copies you have printed in academic year 2006-07, 2007-08, 2008-09
(d) Please obtain Performance certificate from Textbook Corporation, where you are doing printing work and enclosed with tender form.

Note : Please give correct and realistic information. Tender with incomplete information or no information will be treated as incomplete tender. Please use separate sheet, if required, to give additional information.

Date :
Place :

Tenderer's Official Signatory
Name and Designation with Rubber Stamp
or Official Seal of the Firm



ENCLOSURE TO FORM 'A'
(Technical Tender)

IMPORTANT INSTRUCTIONS TO THE TENDERERS
For Printing, Binding and Distribution of Textbooks

(1) Printers registered in C.G. Text Book Corporation, Raipur who are having the capacity of printing and binding minimum Two Lac copies of a book upto 128 pages of Centre Stitching and/or One Lac copies of a book of more than 128 pages of Perfect Binding per month are eligible to submit the tender. The Corporation shall have the right to verify printing and binding capacity of the tenderer / printer if necessary.

(2) The tendering shall be by two envelope system i. e. one envelope with 'Technical Tender' (Form 'A') and the second envelope with 'Commercial Tender' (Form 'B'). The tender shall be submitted in prescribed forms and completed in all respects.

The tender form should be filled legibly in ink or typed and sealed at both the ends in a cover superscribed with the words in ink or typed 'Tender for Printing and Binding of Textbooks'. The envelope should be sent so as to reach the office of the Managing Director, Chhattisgarh Textbook Corporation Raipur before the time and by the date fixed for the submission of the tender.

(3) Tender shall be submitted in prescribed form only and completed in all respects. **Incomplete tender will be rejected. Tender form is non-transferable.**

(4) (i) A demand draft of Rs. 1,00,000/- **for which the offer is quoted** as Earnest Money Deposit drawn on any Nationalised / Scheduled bank payable at Raipur in favour of **Managing Director, Chhattisgarh Textbook Corporation Raipur**. The demand draft towards earnest money should be submitted in a separate envelope marked E.M.D. and kept in the envelope of 'Technical Tender' (Form 'A'). **D.D. drawn on other than Nationalised / Scheduled bank will not be accepted. Cheque will not be accepted. Tenders without earnest money or inadequate amount of Earnest Money shall be rejected on the spot at the time of opening of tender. Refund of Earnest Money/Security Deposit due from Corporation against previous transaction, if any, will not be considered for this tender.**

(ii) The earnest money deposit will be forfeited, if the tenderer fails to execute the contract after acceptance of his offers.

(iii) A Tenderer may submit a tender form, for the following slabs.



No. of copies of a single title given for printing, binding and plate making

for Web Printing

- 1- upto 10000
- 2- from 10001 to 50000
- 3- from 50001 to 200000
- 4- from 200001 to 500000
- 5- from 500001 to 700000
- 6- above 700000

for Sheet Fed Printing

- 1- upto 1000
- 2- from 1001 to 5000
- 3- from 5001 to 10000
- 4- from 10001 to 15000
- 5- from 15001 to 25000
- 6- above 25000

Tenderer may submit the tender for any one or more slabs or for all the above slabs. Number of copies under these seven slabs indicates the number to be printed for a single title. Total number of copies to be allotted will depend on the rate quoted by the tenderer and his capacity assessed by the Corporation. The Corporation reserves the right, as to which titles should be allotted to the tenderer for printing. Total number of copies will be restricted to the total quantity offered by the tenderer to complete within 90 days and the production capacity assessed by Corporation, subject to clause 9(b) of the Commercial Tender.

(5) Following documents should be enclosed with Tender :-

- (i) Earnest Money Deposit (EMD).
- (ii) Self attested copy of valid Sales Tax and Central Sales Tax/VAT registration and latest Tax Clearance Certificate. In case the tenderer is exempted from payment of ST/CST/VAT, copy of exemption certificate issued by the competent authority or a copy of the relevant Government Order / Rules.
- (iii) Copy of the **Power of Attorney** issued in the name of Firm's official only **who would attend the tender opening at the location fixed by the Corporation** and also who is authorised to sign tenders, agreements and other relevant documents.
- (iv) Self attested copy of Valid Factory Registration of the Printing Unit.



OR

Self attested copy of Registration Certificate of the respective law of the concerned State.

- (v) Self attested copy of PAN Card.
- (vi) Performance certificate of the any Textbook Corporation where you worked in the year 2006-07, 2007-08, 2008-09

Note : Technical Tender submitted without (i), (iii), (iv) and (v) i.e. Earnest Money Deposit, Power of Attorney, Factory Registration or registration under Shops and Establishment Act 1948 or Registration Certificate under the respective law of the concerned State, copy of PAN Card will be rejected, without opening the Commercial Tender.

- (6) Tender shall not be considered valid if :
 - (i) It is not received on or before the date and time fixed for its submission.
 - (ii) It is not submitted in the prescribed tender form purchased from/issued by the Corporation.
 - (iii) The tender is conditional and inconsistent with the terms and conditions of the Tender form.
- (7) **All documents furnished by the Tenderer should be duly self attested. Original documents should be produced for verification at the time of opening of Technical Tender. Tenderer should bring all relevant originals of the required documents with him at the time of opening of technical tender. No extension of time limit will be granted for this purpose. In case, certain original document is submitted to any other authority, the tenderer will have to produce proof of its submission, at the time of opening of Technical Tenders.**
- (8) Validity of the offer should be one year. Tenders bearing validity less than one year are liable to be rejected.
- (9) **Conditional offer having conditions other than those specified herein shall not be considered and treated as invalid. However, if the Tenderer withdraws in writing such conditions at the time of opening of Technical Tender, the Corporation at its discretion may consider such Technical Tender.**
- (10) OFFERS REGARDING RATES SHOULD NOT BE QUOTED IN THE TECHNICAL TENDER IN FORM 'A'. IT SHOULD BE QUOTED IN THE COMMERCIAL TENDER IN FORM 'B' ONLY, WHICH IS TO BE ENCLOSED IN SEPARATE ENVELOPE, DULY SEALED.
- (11) Tenderer to furnish balance sheet to justify the turn over more than Rupees 50 lac per year of last 3 years. for Web Printing and Rupees 20 lacs per year of last 3 years for Sheet fed Printing.
- (12) The envelope containing Technical Tender in Form 'A' together with above documents should be sealed and prominently superscribed as 'TECHNICAL TENDER' and Commercial Tender Form 'B' should be sealed and superscribed as 'COMMERCIAL TENDER'. Both the envelopes 'A' and 'B' should then be put in one envelope and sealed and superscribed as "Tender for Printing and Binding of Textbooks". The Tenderer should also write the name and full address of the press on all three envelopes.



- (13) (i) The last date and time for the receipt of tenders in the Corporation's office at 'C.G. T.B.C.', Raipur is **26-6-2008 upto 2.00 p.m.** The tenders received there after shall not be considered on any ground.
- (ii) Technical Tender will open on **26-6-2008** at 3 p.m.. The commercial Tender required in form 'B' will be opened after opening technical tender required in form A and thorough inspection of the tenderer printing and binding machines, space available for ptg. Binding and storage capacity of ptd. forms and finished books. The tenderer must furnish information about mode of transportation for dispatch of finished books to 146 block/10 depot/Dist. Head Quarters as desired by the Corporation..
- (iii) **The commercial tenders received in Form 'B', will be opened after opening technical tenders received in Form 'A'. The date of opening of commercial tenders will be informed separately to those tenderers whose technical tenders are found acceptable after scrutiny.**
- (14) There should not be any overwriting and erasures in filling up of the tender form. Mistakes, if any, may be scored out and neatly written and duly attested by the signatory.
- (15) The right to accept or reject any tender or all tenders (Fully/Partly) without assigning any reason is reserved by the Managing Director of the Corporation.
- (16) Any dispute related to this tender and arising out of terms and conditions thereof, will be subject to Raipur judicial jurisdiction only.

Certificate to be recorded by the Tenderer while submitting offer

I / We have carefully read and understood the above important instructions, terms and conditions of the Technical Tender (Form 'A') and I / We hereby agree to abide them without any prejudice and reservation.

(iii) The commercial tenders received in Form 'B', will be opened after opening technical tenders received in Form 'A'. The date of opening of commercial tenders will be informed separately to those tenderers whose technical tenders are found acceptable after scrutiny.

Tenderer's Official Signatory

Date : _____ **Name and Designation with Rubber Stamp**
Place : _____ **or Official Seal of the Firm**



ENCLOSURE TO TECHNICAL TENDER (FORM 'A')

- | | | |
|----|---|----------|
| 1. | E.M.D. (Demand Draft) | Yes / No |
| 2. | (a) Self attested copy of valid S.T. / C.S.T. / VAT
Registration Certificate | Yes / No |
| | (b) Self attested copy of S.T. / C.S.T. / VAT
Clearance Certificate | Yes / No |
| | (c) Self attested copy of S.T. / C.S.T. / VAT
Exemption Certificate (if available) | Yes / No |
| | or | |
| | Copy of relevant Govt. Orders/Rules | Yes / No |
| | (d) PAN copy duly self attested | Yes / No |
| | (e) Service Tax Registration Number | Yes / No |
| | (f) Address of Sales Tax Office | Yes / No |
| 3. | Self attested copy of valid Factory Registration Certificate
of the Printing Unit | Yes / No |
| | or | |
| | Self attested copy of valid Registration Certificate under
Shops and Establishments Act 1948 | Yes / No |
| | or | |
| | Self attested copy of Registration Certificate under the
respective laws of the concerned State | Yes / No |
| 4. | Power of Attorney issued in the name of Tenderer
official only | Yes / No |
| 5. | Performance Certificate of the any Textbook Corporation
where you worked 2006-07, 2007-08, 2008-09
.....
..... | |
| 6. | This is to certify that we have no child labour and follow labour law. | |

Tenderer's Official Signatory

Date :
Place :

**Name and Designation with Rubber Stamp
or Official Seal of the Firm**

- Note :** (1) Technical Tender not enclosing the documents mentioned in Sr. Nos. 1, 2(a) to 2(d), 3 and 4 are liable to be rejected.
(2) The tenderer will have to produce original documents of the above certificates for verification at the time of opening of technical tender.



Chhattisgarh Text Book Corporation Raipur

B/4 M.R. Colony, Tagore Nagar, Raipur

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TENDER FOR

**Printing, Binding and Distribution of
Textbooks**

(On all India basis)

For the year 2009-2010

COMMERCIAL TENDER

(Form 'B')

Tender Notice No. P-2/2009-10 Dt. 26-06-2008

Cost of Tender Form : Rs. 1000/-



COMMERCIAL TENDER (FORM 'B')
For Printing, Binding and Distribution of Textbooks

1. Full Name and Address :

of the Printer

.....

.....

Note : Terms and Conditions of the Tender attached with Technical Tender and Commercial Tender are applicable for both the Tenders i.e. Technical Tender (form 'A') and Commercial Tender (form 'B').



ENCLOSURE TO FORM 'B'
(Commercial Tender)

Terms and Conditions of the Tender for Printing, Binding and Distribution of Textbooks :

1. **Printers registered in C.G. Text Book Corporation, Raipur who are having the capacity of printing and binding minimum Two Lac copies of a book upto 128 pages of centre stitching/side stitching and/or One Lac copies of a book of more than 128 pages of Perfect Binding per month are eligible to submit the tender. The Corporation shall have a right to verify printing and binding capacity of the tenderer/ printer if necessary.**
2. The system of tendering is 'two envelopes' system, i. e. the first envelope will contain the 'Technical Tender' (Form 'A') and the second envelope will contain the 'Commercial Tender' (Form 'B'). The tender shall be submitted in prescribed forms and completed in all respects. **Incomplete tender shall be rejected. Incomplete tender or a tender with incorrect information is liable to be rejected.**
3. The offer shall be quoted both in words and figures in the "Rate cards offered by the Tenderer 1 to 6". In case of discrepancy between offer quoted in words and in figures , the offer in words will be treated as the correct offer of the tenderer.
4. (a) The tenderer will have to pay Rs. 1,00,000 (Rupees One Lac only) as earnest money deposit.
(b) **After acceptance of the tender, the tenderer will have to give bank guarantee from any Nationalised Bank/Scheduled Bank for 50% of the total cost of printing paper required to complete the work entrusted to him.** The tenderer will also have to submit 100% insurance for printing paper required by him, which will also include insurance coverage of goods during transit in favour of 'Chhattisgarh Textbook Corporation Raipur.
(c) **After acceptance of Tender the tenderer will have to pay 10% of the cost of work entrusted as a security deposit.** Security deposit should be paid by Demand Draft on any **Nationalised / Scheduled Bank payable at Raipur in favour of the 'Mainaging Director, Chhattisgarh Textbook Corporation Raipur.'** within fifteen days of the acceptance of tender. Earnest Money of the successful tenderer would be refunded after payment of security deposit or adjusted against security deposit. Earnest Money of the unsuccessful tenderers will be refunded as early as possible after finalisation of the tender process. No interest would be paid on such amounts.
(d) The allotment of the work will be on the basis of printing, binding and distribution **capacity of the printer assessed by the Corporation.**
(e) **The Earnest Money shall be forfeited if the tender is withdrawn :**
 - (i) **at any time prior to its rejection or**
 - (ii) **before or after its acceptance is communicated to the tenderer or**
 - (iii) **if the successful tenderer fails to execute an agreement and fails to furnish security deposit within 15 (fifteen) days from receipt of the letter of acceptance.**
(f) **The security deposit will be refunded as early as possible after the satisfactory performance of the contract. No interest would be paid on such amounts.**



5. (a) The printer will be eligible for payment upto 85% of the printing and binding charges within 30 days after supplying total quantity of books as per the schedule given by the Corporation and submitting the bill in triplicate completed in all respects alongwith following documents –
- GRN of books/Delivery Chalan received by the authourity.
 - GRN of CD / Letter of non-submission of CD.
 - Paper Consumption Statement of Printer duly signed.
 - Specimen samples of books printed by the printer.
 - Original Copy of the Work Order.

The bill should be in triplicate and pre-receipted. In case unsatisfactory but saleable books are accepted by the Corporation, penalty upto 5 percent of the tender cost of printing and binding will be recovered from bill payable to the tenderer. The decision of the Managing Director will be final and binding on tenderer.

- (b) The Managing Director reserves the right to withhold remaining 15% of the printing charges claimed for a period of 120 days from the date of last supply of total order of books as a safeguard against the printing and other defects which may be discovered later on.
6. (a) The instances like power failure, water shortage or closure of Printing Press due to an order imposed by the Factory Inspector or strike by workers shall not be 'acceptable reasons' for the delay in delivery.
- (b) The tenderer shall keep his offer open for **one year** from the date of entering into agreement.
7. The rates once accepted by the Corporation will hold good till the completion of the order. No increase or decrease will be considered on any account at any time.
8. (a) The commission if any, charged by the Banker of the Tenderer, shall be borne by the Tenderer himself.
- (b) The Policy of Transit Insurance is to be drawn by the Tenderer. Books and Paper in transit will be at the risk of the Tenderer.
- (c) It is obligatory on the part of the tenderer to insure the stock of paper obtained from the Corporation at full value of paper. Policy should be drawn in favour of "CHHATTISGARH Textbook Corporation", Raipur on the basis of goods held in trust and copy of the policy produced to the Corporation at the time of agreement.
9. (a) Tender will be accepted on the basis of Rate quoted in Rate Cards 1 to 6 enclosed alongwith the tender form 'B'. It will be binding on the Tenderer to supply required quantity of books printed as per the sample or finally approved by the representative of the Corporation or persons authorised by the Corporation. **In this connection no deviation shall be accepted in respect of printed material other than as per the sample. In case the Tenderer fails to supply the books**



as approved by the Corporation or commits breach of any one or more conditions of the tender, the Managing Director shall be competent to forfeit the Security Deposit in full or in part. In addition to this, the Corporation reserves the right to get printed balance quantity of books from other sources / tenderers at the risk and cost of the defaulter tenderer. The extra expenditure incurred by the Corporation in printing and binding of such balance quantity of books at higher rates from other sources shall be recovered from the defaulter tenderer. The Managing Director's decision in this matter shall be final and binding on the Tenderer.

- (b) An additional order to the extent of 50% of the total quantity offered by the Tenderer for any book can be placed by the C. G. Textbook Corporation with the successful tenderer, within the period of the contract on the same terms and conditions and at the same rates as accepted for the tendered quantity. The books of the additional order shall have to be supplied within the time specified by the C. G. Textbook Corporation. The work order can also be curtailed upto 50% of the total quantity offered by the Tenderer by the C. G. Textbook Corporation within contract period without any liability on the C. G. Textbook Corporation.
10. (i) The successful Tenderer i.e. Printer shall be required to enter into an Agreement on Rs. 100/- stamp paper with the Corporation and comply with necessary legal formalities as per the Indian Contract Act 1872. The successful tenderer will bear all legal expenses of execution of the Agreement.
- (ii) The period of contract shall be for one year from the date of entering into agreement. The copyright of every book shall always rest solely with the Chhattisgarh Textbook Corporation Raipur.
- (iii) The successful tenderer shall execute an agreement within 15 (fifteen) days from the receipt of the letter of acceptance of the tender and deposit security amount equal to 10 (Ten) percent of the value of the printing/binding charges payable to him under the contract, less the amount deposited with the tender as Earnest Money, if earnest money is adjusted against security deposit. Agreement shall not be executed without the successful tenderer furnishing the security deposit amount to the Corporation. The security deposit amount will not be adjusted against any previous dues to the printer, if any, due from the Chhattisgarh State Corporation of Textbooks. On request of the tenderer, additional time upto 7 days may be granted by the Managing Director at his discretion for executing the agreement, however this additional time will be deducted from the time given for printing and supply of books.
- (iv) If the tenderer fails to execute the agreement and fails to furnish security deposit amount within the time mentioned above, the earnest money shall be forfeited and / or the Tenderer shall be liable to be debarred from participation from future tender for a period of three years.
11. **Failure to fulfil any of the contractual obligations and/or execution of contract after its acceptance by the tenderer and/or breach of any provision in the agreement by the successful tenderer, and/or violation of the terms and conditions of Technical and Commercial Tender, it may qualify the tenderer liable to be black listed.**



12. **The Tenderer shall lift the paper from Corporation's depot from Raipur at his own cost and risk.**

Particulars	Size	GSM	Paper
(i) Text : Cream Wove	58.5 × 82/84 cms.	70/80	sheet
Text : Cream Wove	57.8 cms.×82/84cms.	70/80	Reel
Text : Cream Wove			
(ii) Cover : M.G. Cover Paper	61 × 86.5 cms.	160	sheet

Note : 70 GSM Cream Wove Paper should be used for four colour text printing.

13. The successful tenderer shall submit bank guarantee for 50% of the total cost of paper to be supplied by the Corporation from a Nationalised Bank/Scheduled Bank within 15 days from the acceptance of tender. If the tenderer fails to do so the Managing Director will have discretion to cancel the work order and the agreement.
14. The Tenderer shall get the paper visually inspected and satisfy himself that the paper is of the requisite quality and quantity before lifting the paper from Corporation,s Depot. No complaint thereafter against the paper shall be entertained.
15. The bank guarantee will be adjusted against any dues or recoveries or penalties from the printer to the Corporation.
16. If any excess paper beyond the admissible consumption or otherwise reaches the printer, the same shall have to be returned by the printer in good condition to the Corporation immediately. In case of failure to do so, the successful tenderer shall be levied a penalty @ 1.5 times the cost of paper.
17. (i) If there are issues pertaining to quality of paper regarding gramage and printability, the printer shall immediately bring such facts to the notice of the Manager, Depot and Genral Manager C.G. T.B.C. Raipur. The samples should be drawn in presence of the authorised representative of the paper mills and sent to the Manager, Depot and Distribution of the Corporation for laboratory testing.
18. (i) If during process of printing there is extra spoilage of paper over and above the permissible limit, such extra paper so required may be allowed on printer's written request @ 1.5 times the cost of paper.
- (ii) If during the course of printing the Corporation reduces the work order of any book, the printer will have to immediately inform the position of actual forms printed out of the original order. He has to return the balance paper in good condition immediately. Failure to return such balance paper shall attract the provision of clause 18 (i) above.
- (iii) The Tender shall use the same paper for printing of textbooks as provided by the Corporation. If any other paper of any other specification is used, such copies of



the books will be rejected and the rejected books will be confiscated and the order for printing such quantity of books in question will be given to any other printer at the cost and risk of defaulting Tenderer. In such case the provisions of clause 18(i) will be made applicable.

- (iv) If any recovery on account of cost of paper, remains as balance to be recovered from the Bank Guarantee or from the security deposit, it shall be adjusted against the dues payable to the printer.
 - (v) The Printer shall ensure that the paper supplied by the Corporation is used for Corporation's work only and that it is not misused. If it is found that the paper supplied by the Corporation has been misused or sub-standard paper has been used for Corporation's work, the Managing Director reserves the right to cancel the Work Order forthwith and take possession of printed material along with the balance stock of paper supplied by the Corporation. In such event, the Managing Director shall also have the right to forfeit Security Deposit and Bank Guarantee of the concerned printer. Such printer shall not be entitled for any payment for the work executed by him and he may be liable to be black listed by the Corporation.
- 19 (a) "Wastage will be allowed to the printer on the paper required for printing of the book at the following scale.
- (a) Printing in single colour (Web and Sheetfed) - 2%
 - (b) Printing in Three and Four colour (Web and Sheetfed) - 3.5%
 - (c) For cover printing - 2.5%
- (b) **The Corporation will provide the required CD to the printer, the printer will however have to collect the same from the office of the C.G. TBC Raipur. The printer shall not make any changes in CD. The printer will have to get the machine proof approved from the Corporation's authorized officials before final printing. In case the machine proofs are not sent for approval within the specified time, the tenderer should see that printing is done as per the specimen copy given to him and as per the required standard and quality. However, in latter case the entire responsibility lies upon the tenderer. 5% of printing charges will be charged daily if proof not approved.**
- (c) The printer may purchase specimen copies of the books, if he desires.
20. The binding should be done as per the specifications given below -
- Centre Stitching :** Up to 128 pages side or Centre Stitching/side Stitching will be done.
- Perfect Binding :** Automated machines with notching, side gluing of good quality.
- (a) The Tenderer should ensure that all forms are cut into loose leaves before application of adhesive.
 - (b) Notching depth should be minimum of 0.5 mm and distance between two consecutive notches should be at least 0.10 mm.
 - (c) The adhesive applied should be of good quality and the minimum thickness/coating of adhesive on book back should be 0.5 mm.



Trimmed sizes of books :

(2) A-4 size = 20 × 27 cms.

For books upto 128 pages **centre stitching/side stitching** is to be used. For books more than 128 pages **perfect binding** is to be used.

21. (i) The Printer will be allotted work of printing of books by the Corporation as per his offered quantity subject to his capacity as per assessment by the Corporation. **However, not more than 'Two Lac' copies of a single title will be allotted to him at a time.** The tenderer shall deliver at least **33% of the ordered copies per month** in good condition and as per the specifications, at the 146 Depots of the Corporation. In case of work orders less than 50,000 books, 100% copies of books should be delivered within 45 days from the date of firm order or as per the delivery schedule given by the Corporation.
- (ii) In case of delay in supply of books, tenderer shall be liable to pay penalty @3% (three percent) per week on the printing and binding charges of the balance quantity as per the tendered cost for first four weeks and thereafter @5% (five percent) per week. After six weeks his work order will be cancelled. For the purpose of calculating 'week' for levy of penalty, day's exceeding 4 days will be considered as a 'week'.
- (iii) If the progress of work at any stage is found slower than expected and if the Corporation is convinced that the printer will not be able to complete the work in time, the Corporation shall cancel the contract in full or in part and give it to other tenderer at the cost and risk of defaulting printer. In such cases the provision of clause 9(a) & 18(i) will attract. In the event of such cancellation, the security deposit of the tenderer shall be forfeited and the printer will not be entitled to any compensation.
22. The printer shall stack the books in 25/50 as specified in the order duly tied with machine strapping strong enough to bear the weight of the packet. The packets then should be packed/bundled in gunny bags. The weight of the each bundle should not be more than 55 kg.
23. The losses, damages and shortages in transit or otherwise shall be borne by the printer. In case of damage claim/insurance claim, the printer shall keep such damaged goods aside for insurance assessment and should not dispose off or use it till such assessment is done and such goods should be returned to the Corporation.
24. The printer shall not print more than the ordered number of copies of the books. If the printer has printed more than the ordered number of copies, the printer shall return such excess copies to the Corporation for which printing charges will be paid to him. Otherwise the Corporation shall confiscate such copies and also impose penalty as the Corporation may deem fit. Such tenderer shall be liable for black listing for a period of three years or more.
25. The printer will return original design CD and etc. supplied by the Corporation in good condition, within 3 (three) days from the date of despatch of the last lot of the ordered



- books. In the event of any loss, damage or non-return of the aforesaid materials, the printer shall be liable to pay penalty at the rate of Rs. 5000/- (Rupees Five thousand only) per negative or positive, art pull or original design or illustration or other material.
26. In case of misuse of CD designs, art-pulls or butter print supplied by the Corporation the Managing Director reserves the right to cancel the work order forthwith and to take possession of such material with the balance stock of paper and materials supplied by the Corporation. In such event, the Managing Director shall have the right to forfeit security deposit and bank guarantee of the concerned printer. Such printer shall not be entitled for any payment for the work executed by him and he may be liable for black-listing by the Corporation.
 27. The printing must be of standard quality. The ink to be used for printing must be of standard quality. The face of the printed type must be sharp. Half-tone reproduction should contain all details. There should be no scum or tint on the printed page.
 28. In case some books are found unsaleable on account of printing or binding mistakes or bad printing or defective binding etc., in all such cases entire face value of such books shall be adjusted against the amount payable to him.
 29. The entire book must be printed by offset printing process only.
 30. Corporation shall have the right to verify the capacity of any or all printing presses of the printer(s) as and when required.
 31. The Managing Director of the Corporation or any person authorised by him shall have the right to enter the premises of the printer where the said printing/binding work is being carried out and to inspect the work and its progress during the work schedule of the press.
 32. In matters of interpretation of technical specifications, terms and conditions of technical and commercial tenders or any other related matters; the decision of the Managing Director of the Corporation shall be final and binding upon the printer.
 33. There should not be any overwriting and erasures in filling up of Technical Tender Form 'A' and Commercial Tender Form 'B'. Mistakes, if any, may be scored out and neatly written with duly attested by the signatory.
 34. **The right to accept or reject any tender or all the tenders without assigning any reason is reserved by the Managing Director of the Corporation.**
 35. Any dispute related to this tender and arising out of terms and conditions thereof, the same will be subject to Raipur judicial jurisdiction only.
 36. Corporation will declare L-1 rate and allotment of the printing work on L-1 rates. At the same time corporation reserve the rights to allot the printing work on L-2 and L-3 in adverse circumstances.
 37. The successful bidder has to be submit an affidavit for the work allotted to him according to its capacity by the corporation will be executed in the given time and if fails to do



- so can be debarred for three years from the work of Corporation and the printing security deposit will be forfeited by the corporation.
38. The printer shall submit a time schedule and the programme of the execution of the allotted work within 15 (fifteen) days from the date of print order in the Performa prescribed by the corporation.
 39. Capacity shown by the printer in tender form will be inspect by the corporation officials as and when required.
 40. Tenderer have to submit Xerox copy of machine bill purchased by the Tender.
 41. If corporation allott printing work to tenderer and work not completed by the tenderer or refused. 5% Penalty will be imposed on total amount payable to him.
 42. Printer have to take permission from corporation to sell any wastage either or printed or top or core wastage layer.
 43. Printing work will be allotted to those tenderer who are having 578 mm cut off size web offset machine strictly (for reel.)
 44. For perfect binding good quality glue to be used quality of glue will be checked by the corporation official as and when required.
 45. Printer must use good quality glossy ink for cover printing of text books. If low grade ink used by tenderer managing Director C.G. Text Book Corporation, Raipur reserve the right to reject such type of books.

**Certificate to be recorded by the Tenderer
while submitting offer**

I / We have offered the tender for the printing, binding and distribution of textbooks in the prescribed form. I / We have read and understood the above terms and conditions and accept them unconditionally. I / We offer this tender and the offer shall be binding on us and shall remain open for consideration for one year from the date of entering into agreement.

Date :
Place :

**Tenderer's Official Signatory
Name and Designation with Rubber Stamp
or Official Seal of the Firm**

× × ×



CHHATTISGARH TEXT BOOK CORPORATION RAIPUR

B/4 M.R. Colony, Tagore Nagar, Raipur

TEL. NO. + 91 - 771 - 2422151,

FAX NO. + 91 - 771 - 2421531

TENDER NOTICE

On All India Basis

Sealed and Superscribed tenders by two bid system in Form 'A' (Technical) and in Form 'B' (Commercial) are invited by the undersigned for the work of Printing and Binding of Textbooks as per the specifications mentioned in the Tender document and for estimated quantities indicated below from Printers registered under respective State and Central Act in India as a factory and / or shop. 'The Printers having a capacity of printing and binding of minimum 2 lac copies of books of 128 pages Center Stitching / side Stitching and / or minimum 1 lac copies of books of more than 128 pages Perfect Binding per month, are only eligible to submit tender', which shall reach the undersigned at above address by hand and or by registered post or by courier service not later than 26.6.2008 upto 2.00 p.m.

Std. - I to XII

Estimated Quantity of Printing and Binding -

Note : (1) The trimmed sizes of the books should be : size 20 cms x 27 cms.

Blank tender forms with terms and conditions are available on written request from ----- between 11.00 a.m. and 4.00 p.m. on any working day by paying the **cost** of Tender form (non-refundable) Rs. 1000/- (Rupees One Thousand Only) in cash per set of tender document from the office of the Managing Director at the above address. Tender form will not be supplied by post / courier. The tenderer will have to enclose a D.D. of Rs. 1,00,000/- (Rupees One Lac only) for as an Earnest Money Deposit along with duly filled tender document (form 'A' and 'B'.) The Tender form is non-transferable.

The undersigned reserves the right to accept or reject the tender without assigning any reason thereof.

Place : -----

Date : -----

Managing Director



शिक्षा सत्र 2009-10 हेतु कक्षा 1 से 8 हिन्दी माध्यम की अनुमानित पुस्तक संख्या

क्र.	पुस्तक व कक्षा का नाम	अनुमानित पृष्ठ संख्या	कुल अनुमानित पुस्तक संख्या
1	समेकित पाठ्यपुस्तक कक्षा-1	232	929723
2	समेकित पाठ्यपुस्तक कक्षा-2	288	844191
3	समेकित पाठ्यपुस्तक (भारती+अंग्रेजी) भाग-1 कक्षा - 3	248	783152
4	समेकित पाठ्यपुस्तक (गणित+पर्या.) भाग-2 कक्षा - 3	272	781052
5	समेकित पाठ्यपुस्तक (भारती+अंग्रेजी) भाग-1 कक्षा - 4	276	712062
6	समेकित पाठ्यपुस्तक (गणित+पर्या.) भाग-2 कक्षा - 4	264	712062
7	समेकित पाठ्यपुस्तक (भारती+अंग्रेजी) भाग-1 कक्षा - 5	192	623727
8	समेकित पाठ्यपुस्तक (गणित+पर्या.) भाग-2 कक्षा - 5	240	624147
9	भारती - 6	128	583412
10	गणित-6	224	573857
11	विज्ञान एवं प्रौद्योगिकी-6	164	579422
12	सामाजिक विज्ञान-6	188	572387
13	संस्कृत-6	128	587612
14	अंग्रेजी-6	96	578162
15	भारती-7	160	500905
16	गणित-7	272	508255
17	विज्ञान-7	184	501640
18	सामाजिक विज्ञान-7	200	505315
19	संस्कृत-7	80	506260
20	अंग्रेजी-7	176	496390
21	बालभारती-8	160	504737
22	गणित-8	244	504737
23	विज्ञान - 8	218	504737
24	सामाजिक विज्ञान-8	196	504737
25	सहायक वाचन-8	88	470612
26	संस्कृत-8	228	504737
27	इंग्लिश रीडर-8	114	504737
			16002761



शिक्षा सत्र 2009-10 हेतु कक्षा 9 से 12 हिन्दी माध्यम की अनुमानित पुस्तक संख्या

क्र०	पुस्तक का नाम	अनुमानित पृष्ठ संख्या	प्रस्तावित छात्र संख्या
1	हिन्दी विशिष्ट-9	162	207807
2	गणित-9	408	173603
3	अंग्रेजी सामान्य-9	112	217252
4	पर्यावरण-9	103	174045
5	विज्ञान-9	424	185017
6	सामाजिक विज्ञान-9	362	195314
7	संस्कृत सामान्य-9	224	200902
8	हिन्दी विशिष्ट-10	154	250000
9	अंग्रेजी सामान्य-10	80	250000
10	गणित-10	428	250000
11	विज्ञान-10	408	250000
12	संस्कृत-10	192	130000
13	पर्यावरण-10	92	75000
14	सा.विज्ञान-10	360	250000
15	हिन्दी विशिष्ट-11	152	105934
16	अंग्रेजी सामान्य-11	116	102858
17	पर्यावरण अध्ययन-11	136	21725
18	संस्कृत विशिष्ट-11	174	2000
20	हिन्दी विशिष्ट-12	168	149800
21	संस्कृत विशिष्ट-12	218	2000
22	पर्यावरण अध्ययन-12	192	75166
24	अंग्रेजी सामान्य-12	96	149800
25	जीव विज्ञान-12	609	10000
26	राजनीति विज्ञान-12	240	10000
27	व्यहारिक अर्थशास्त्र एवं वाणिज्यिक भूगोल-12	300	10000
28	विज्ञान के तत्व-12	161	10000
29	आहार एवं पोषण-12	188	10000
30	गणित-12	664	10000
31	शरीर क्रिया विज्ञान एवं प्राथमिक चिकित्सा-12	192	10000
32	भौतिक शास्त्र-12	605	10000
33	पुस्तकपालन एवं लेखाकर्म-12	371	10000
34	इतिहास-12		10000
35	भुगोल-12		10000
36	गणित-12	664	10000



शिक्षा सत्र 2009-10 हेतु कक्षा 1 से 8 हिन्दी अंग्रेजी माध्यम की अनुमानित पुस्तक संख्या

क्र0	पुस्तक का नाम	अनुमानित पृष्ठ संख्या	कुल अनुमानित पुस्तक संख्या
1	इंटीग्रेटेड टेक्स बुक्स-1	152	22800
2	इंटीग्रेटेड टेक्स बुक्स-2	220	22300
3	इंटीग्रेटेड टेक्स बुक्स-3 पार्ट-2 (नवीन पाठ्यक्रम)	256	14600
4	इंटीग्रेटेड टेक्स बुक-4 भाग-2 (नवीन पाठ्यक्रम)	266	16300
5	लेट्स लर्न-3	128	16300
6	स्पेशल सीरिज-4	100	9500
7	इंटीग्रेटेड टेक्स बुक्स-5 पार्ट-1	180	20800
8	इंटीग्रेटेड टेक्स बुक-5 पार्ट-2	276	22000
9	स्पेशल सीरिज-6	96	15100
10	मैथ्स-6	186	20400
11	साईस-6	156	20000
12	सोशल साईस-6	250	15000
13	मैथ्स-7 (नवीन पाठ्यक्रम)	268	15800
14	साईस - 7 (नवीन पाठ्यक्रम)	188	16900
15	सोशल साईस-7 (नवीन पाठ्यक्रम)	230	15800
16	स्पेशल सीरिज-7	108	9900
17	स्पेशल सीरिज-8	136	14600
18	हिस्ट्री-8 (नवीन पाठ्यक्रम)	164	10100
19	साईस - 8 (नवीन पाठ्यक्रम)	216	11800
20	जॉग्राफी-8 (नवीन पाठ्यक्रम)	128	12500
21	सप्लीमेंटरी रीडर-8	104	12100
22	सिविक्स-8 (नवीन पाठ्यक्रम)	84	12600
23	मैथ्स-8 (नवीन पाठ्यक्रम)	128	18600



शिक्षा सत्र 2009-10 हेतु कक्षा 9 से 12 अंग्रेजी माध्यम की अनुमानित पुस्तक संख्या

क्र०	पुस्तक का नाम	अनुमानित पृष्ठ संख्या	प्रस्तावित छात्र संख्या
1	अंग्रेजी विशिष्ट-9	110	6300
2	हिन्दी सामान्य-9	107	5600
3	इन्वायरमेंट स्टडी-9	72	5500
4	साईस-9	532	.1623
5	सोशल साईस-9	350	700
6	मैथमेटिक्स-9	388	.1000
7	इन्वायरमेंट स्टडी-10	72	10000
8	सोशल साईस-10	429	10000
9	मैथमेटिक्स-10	440	10000
10	साईस-10	102	10000
11	हिन्दी सामान्य-10	100	10000
12	अंग्रेजी विशिष्ट-10	90	10000
13	हिन्दी सामान्य-11	154	7000
14	अंग्रेजी विशिष्ट-11	94	7000
15	इन्वायरमेंट स्टडी-11	120	7000
16	संस्कृत सामान्य-11	154	2000
17	अंग्रेजी विशिष्ट-12	90	7000
18	हिन्दी सामान्य-12	120	7000
19	इन्वायरमेंट स्टडी-12	184	7000
20	संस्कृत सामान्य-12	168	2000



Chhattisgarh Text Book Corporation, Raipur

Rate Cards Offered by the Tenderer - 1 ***For Web Offset Printing***

Nature of Work : Inner pages - Single Colour Printing

(Only One rate per coloum per slab should be quoted per 8 pages forms in 82 x 57.8 cm in paise upto 2 decimal points. If not to offer then it should be written " Not Offered". Rates offered should be inclusive of all taxes)

Sl No	Slabs No. of Copies of a single title for Printing, Binding and Supplying	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to 10 depots of Corporation)	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to all 19 Dist. Head Quarters of C.G. state)	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to all 146 block Head Quarters of C.G. state)	Capacity Offered by Tenderer in M.T./Month (Finished Books)
1	Upto 10000				
2.	From 10001 to 50,000				
3.	From 50,001 to 2,00,000				
4.	From 2,00,001 to 5,00,000				
5.	5,00,001 to 7,00,000				
6.	7,00,000 & Above				

I/We hereby tender my / our offer for execution of Printing and Supplying work for Chhattisgarh Text Book Corporation, Raipur as per offer given above as per specification mentioned in the tender.

Date:
Place :

Tenderer's Official Signatory
Name and Designation with Rubber Stamp
Or Official Seal of the Firm

Firm's Name :

Address :



Chhattisgarh Text Book Corporation, Raipur

Rate Cards Offered by the Tenderer - 2 **For Web Offset Printing**

Nature of Work : Inner pages - Multi-Colour Printing

(Only One rate per coloum per slab should be quoted per 8 pages forms in 82 x 57.8 cm in paise upto 2 decimal points. If not to offer then it should be written " Not Offered". Rates offered should be inclusive of all taxes)

SI No	Slabs No. of Copies of a single title for Printing, Binding and Supplying	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to 10 depots of Corporation)	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to all 19 Dist. Head Quarters of C.G. state)	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to all 146 block Head Quarters of C.G. state)	Capacity Offered by Tenderer in M.T./Month (Finished Books)
1	Upto 10000				
2.	From 10001 to 50,000				
3.	From 50,001 to 2,00,000				
4.	From 2,00,001 to 5,00,000				
5.	5,00,001 to 7,00,000				
6.	7,00,000 & Above				

I/We hereby tender my / our offer for execution of Printing and Supplying work for Chhattisgarh Text Book Corporation, Raipur as per offer given above as per specification mentioned in the tender.

Date:
Place :

Tenderer's Official Signatory
Name and Designation with Rubber Stamp
Or Official Seal of the Firm

Firm's Name :

Address :



Chhattisgarh Text Book Corporation, Raipur

Rate Cards Offered by the Tenderer - 3 **For Sheedfed Offset Printing**

Nature of Work : Inner pages - Single Colour Printing

(Only One rate per coloum per slab should be quoted per 8 pages forms in 82 x 57.8 cm in paise upto 2 decimal points. If not to offer then it should be written " Not Offered". Rates offered should be inclusive of all taxes)

Sl No	Slabs No. of Copies of a single title for Printing, Binding and Supplying	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to 10 depots of Corporation)	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to all 19 Dist. Head Quarters of C.G. state)	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to all 146 block Head Quarters of C.G. state)	Capacity Offered by Tenderer in M.T./Month (Finished Books)
1	Upto 1000				
2.	From 1001 to 5000				
3.	From 5001 to 10000				
4.	From 10001 to 15000				
5.	from 15001 to 25000				
6.	25000 & Above				

I/We hereby tender my / our offer for execution of Printing and Supplying work for Chhattisgarh Text Book Corporation, Raipur as per offer given above as per specification mentioned in the tender.

Date:
Place :

Tenderer's Official Signatory
Name and Designation with Rubber Stamp
Or Official Seal of the Firm

Firm's Name :

Address :



Chhattisgarh Text Book Corporation, Raipur

Rate Cards Offered by the Tenderer - 4 ***For Sheedfed Offset Printing***

Nature of Work : Inner pages - Multi-Colour

(Only One rate per coloum per slab should be quoted per 8 pages forms in 82 x 57.8 cm in paise upto 2 decimal points. If not to offer then it should be written " Not Offered". Rates offered should be inclusive of all taxes)

SI No	Slabs No. of Copies of a single title for Printing, Binding and Supplying	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to 10 depots of Corporation)	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to all 19 Dist. Head Quarters of C.G. state)	Rate in Figure and words per form in paise for 82x57.8/8 (Supply to all 146 block Head Quarters of C.G. state)	Capacity Offered by Tenderer in M.T./Month (Finished Books)
1	Upto 1000				
2.	From 1001 to 5000				
3.	From 5001 to 10000				
4.	From 10001 to 15000				
5.	from 15001 to 25000				
6.	25000 & Above				

I/We hereby tender my / our offer for execution of Printing and Supplying work for Chhattisgarh Text Book Corporation, Raipur as per offer given above as per specification mentioned in the tender.

Date:
Place :

Tenderer's Official Signatory
Name and Designation with Rubber Stamp
Or Official Seal of the Firm

Firm's Name :

Address :



Chhattisgarh Text Book Corporation, Raipur

Rate Cards Offered by the Tenderer - 5

(1) Nature of Work : Perfect Binding (above 128 pages)

(Only One rate per coloum per slab should be quoted per 16 pages forms in 82 x 57.8 cm in paise upto 2 decimal points. If not to offer then it should be written " Not Offered". Rates offered should be inclusive of all taxes)

- Rates for 16 page formes -----

(Rate in word-----)

(2) Nature of Work : Centre Stitching (upto 128 pages) only Binding

- Rates for 16 page formes -----

(Rate in word-----)

I/We hereby tender my / our offer for execution of Perfect binding/centre stitching and Supplying work for Chhattisgarh Text Book Corporation, Raipur as per offer given above as per specification mentioned in the tender.

Date:
Place :

Tenderer's Official Signatory
Name and Designation with Rubber Stamp
Or Official Seal of the Firm

Firm's Name :

Address :



Chhattisgarh Text Book Corporation, Raipur

Rate Cards Offered by the Tenderer - 6

(1) Nature of Work : Lamination Per Cover (Cover size 28 x 43 c.m.)

(Only One rate per coloum per slab should be quoted per 16 pages forms in 82 x 57.8 cm in paise upto 2 decimal points. If not to offer then it should be written " Not Offered". Rates offered should be inclusive of all taxes)

- **Rates for Per cover (Cover size 28 x 43 c.m.) -----**

(Rate in word-----)

(2) Nature of Work : Lamination Per Cover (Cover size 21 x 30 c.m.)

- **Rates for Per cover (Cover size 21 x 30 c.m.)-----**

(Rate in word-----)

I/We hereby tender my / our offer for execution of lamination per cover and Supplying work for Chhattisgarh Text Book Corporation, Raipur as per offer given above as per specification mentioned in the tender.

**Date:
Place :**

**Tenderer's Official Signatory
Name and Designation with Rubber Stamp
Or Official Seal of the Firm**

Firm's Name :

Address :



शिक्षा सत्र 2008-09 में पाठ्यपुस्तकों की मुद्रण, बाईंडिंग एवं वितरण निविदा में भाग लेने वाले

मुद्रकों के लिए आवश्यक जानकारी/निर्देश

1. निविदा में E.M.D. (अमानत राशि) की राशि रू. 1,00,000=00 (रू. एक लाख) का राष्ट्रीयकृत बैंक का बैंक ड्राफ्ट जमा करना होगा।
2. निविदा में वही मुद्रक भाग ले सकेगा जिसका टर्न ओवर वेब मशीन में राशि रू. 50=00 लाख प्रतिवर्ष होगा और उसे 3 वर्ष का बैलेंस शीट प्रस्तुत करना होगा एवं शीट फेड में राशि रू 20=00 लाख प्रतिवर्ष का टर्न ओवर व 3 वर्ष का बैलेंसशीट प्रस्तुत करना अनिवार्य होगा।
3. वही मुद्रक निविदा में भाग ले सकेंगे जिनका पंजीयन छत्तीसगढ़ पाठ्यपुस्तक निगम रायपुर में होगा।
4. निविदाकर्ता को अपने प्रेस एवं मशीनरी की पूर्ण सत्य जानकारी देनी होगी जिसका निरीक्षण निगम अधिकारियों द्वारा किया जावेगा।
5. मुद्रक को पावर ऑफ एटार्नी प्रेस के अधिकारी के नाम से देनी होगी जो कि निविदा एवं निगम के अधिकारियों को वांछित जानकारी देने के लिए अधिकृत होगा। साथ ही प्रेस में परिवहन/निरीक्षण पंजी संधारित करना होगी।
6. मुद्रक को इस आशय का प्रमाण पत्र भी देना होगा कि उसके प्रेस में कोई भी बालश्रमिक कार्य नहीं कर रहा है अथवा नहीं करेगा।
7. यदि मुद्रक को निगम द्वारा पाठ्यपुस्तकों का मुद्रण कार्य आबंटित किया जाता है तो मुद्रक द्वारा जिस ट्रान्सपोर्टर के माध्यम से मुद्रित पाठ्यपुस्तकों का परिवहन 146 विकासखंड/निगम के 10 डिपो में कराना चाहता है उस ट्रान्सपोर्टर से 50 रुपये के स्टाम्प पेपर पर नोटरी के समक्ष अनुबंध निष्पादित करना होगा तथा ट्रान्सपोर्टर से किया गया अनुबंध की मूल प्रति निगम कार्यालय में कार्य आबंटन की स्वीकृति के पश्चात अनुबंध के साथ जमा करना अनिवार्य होगा अन्यथा अनुबंध संपादित नहीं किया जायेगा।
8. यदि मुद्रक द्वारा निगम के कार्यालय से संबंधित कार्य को करने के लिए किसी प्रतिनिधि की नियुक्ति की जाती है तो उस व्यक्ति के नाम का पावर ऑफ एटार्नी 50 रुपये के स्टाम्प पेपर पर नोटरी से प्रमाणित कराकर जमा करना होगा जिसमें उस व्यक्ति का हस्ताक्षर भी प्रमाणित होना चाहिये। निगम द्वारा अधिकृत प्रतिनिधियों को ही कागज आबंटन, पाठ्यपुस्तकों की सीडी तथा अन्य सामग्री एवं पत्राचार की प्रति प्रदाय की जायेगी।



9. कागज गणना निगम द्वारा दिये गये फार्मूले के अनुसार की जायेगी एवं वही मान्य होगा।
लंबाई x चौड़ाई x जी.एस.एम. / 20,000 = रीम वजन + वेस्टेज (वेस्टेज निविदा प्रपत्र में दिये गये प्रतिशत के अनुसार की जावेगी)
10. कागज एवं पुस्तक की बीमा पालिसी मुद्रक द्वारा कराकर निगम में जमा करना होगा।
11. मुद्रक को उसके प्रेस निरीक्षण के उपरान्त उसकी मुद्रण क्षमता के अनुसार पुस्तक व कागज एवं पुस्तक भंडारण क्षमता देखने के उपरान्त ही कार्य आबंटन किया जायेगा।
12. मुद्रक को बिक्री कर एवं केन्द्रीय बिक्री कर/**VAT** पंजीयन एवं टैक्स क्लियरेंस सर्टिफिकेट प्रस्तुत करना होगा।
13. मुद्रक को **प्रेस का पंजीयन** प्रमाण पत्र एवं **पेन कार्ड** प्रस्तुत करना होगा।
14. मुद्रक को यह लिखित रूप से देना होगा कि मुद्रण एवं बाईंडिंग की गुणवत्ता का विशेष ध्यान रखा जायेगा अन्यथा निगम के अधिकारियों के द्वारा निरीक्षण उपरान्त खराब गुणवत्ता वाली पुस्तकों को तुरन्त निरस्त कर दिया जावेगा एवं मुद्रक को ब्लैक लिस्ट कर दिया जावेगा।
15. मुद्रक को 128 पृष्ठ तक की पुस्तकों का **Center Stitching/side Stitching** करना होगा एवं 128 पृष्ठ से ऊपर की पुस्तकों का परफेक्ट बाईंडिंग करना होगा, अगर निरीक्षण उपरान्त यह पाया गया कि मुद्रक ने परफेक्ट बाईंडिंग करके पुस्तकें वितरित नहीं की हैं तो मुद्रक से शेष आबंटित कार्य वापस ले लिया जायेगा एवं भविष्य में मुद्रक को किसी प्रकार का मुद्रण कार्य निगम द्वारा आबंटित नहीं किया जावेगा।
16. मुद्रक को कागज का प्रदाय, मुद्रक द्वारा प्रस्तुत की गई बैंक गारंटी के आधार पर किया जायेगा।
17. मुद्रक को निगम से संपर्क के लिए व जानकारी देने के लिए, कागज उठाने के लिए अधिकृत व्यक्ति की नियुक्ति करनी होगी।
18. निगम द्वारा मुद्रण हेतु दी गई **सी.डी.** में किसी प्रकार की छेड़छाड़ एवं उसका गलत उपयोग नहीं किया जावेगा।
19. मुद्रक को पुस्तक का प्रूफ निगम के अधिकृत अधिकारी से अनुमोदित करना होगा।
20. किसी भी निगम मंडल, शासकीय उपक्रम से ब्लैक लिस्टेट (काली सूची) की गई संस्था मुद्रण निविदा में भाग लेने के लिए अयोग्य करार दी जायेगी।
21. निगम द्वारा निम्नानुसार कटौती प्रस्तावित की जायेगी –
 1. **Proof submit** नहीं करने पर अथवा **Proof Approve** नहीं कराने पर कुल मुद्रण राशि का **5%** प्रतिदिन के दर से कटौती किया जावेगा।



2. निगम द्वारा मुद्रण हेतु दी गई सी.डी. वापस नहीं करने पर राशि रु. 5000/— प्रति सी.डी. के दर से कटौती किया जावेगा।
3. Delay supply करने पर कटौती किये जाने का विवरण निम्नानुसार रहेगा :-
 - 3% प्रति सप्ताह, प्रथम चार सप्ताह तक, उन पुस्तकों पर जो प्रदायित नहीं हुई हैं।
 - 5% प्रति सप्ताह, प्रथम चार सप्ताह पश्चात्।
4. मुद्रण की गुणवत्ता के संबंध में निम्न बिन्दुओं को ध्यान में रखा जाना है।
 - Ink की Quality अच्छी हो।
 - Text matter के अक्षर Clear व Sharp हो।
 - Picture आदि में Toner के सभी detail हो जिससे Picture में clarity हो।
 - Scum, tint, pin-point, set-off आदि की शिकायत पृष्ठों में नहीं पाया जाना चाहिए।
22. विकासखण्डों/या निर्धारित स्थलों पर पुस्तकें निर्धारित संख्या में ही पहुँचायी जावे कम/अधिक संख्या में आपूर्ति करने पर यदि पुस्तकों का परिवहन निगम के द्वारा कराया जाता है, तो इस पर होने वाले व्यय की राशि से 10% अधिक की राशि की कटौती मुद्रक के देयक से की जावेगी। इसके अतिरिक्त शर्तों के उल्लंघन के लिए अनुबंध के अनुसार दंडित की जावेगी।
23. निर्धारित स्थल पर परिवहन करते समय पुस्तकों की पैकिंग/बाईंडिंग/सही हो तथा बंडलों पर पुस्तकों के नाम, संख्या, स्थान SSA / NonSSA आदि का पूर्ण विवरण हो। इस संबंध में शिकायत प्राप्त होने पर मुद्रकों के देयक से उस पुस्तक के, उस स्थान पर प्रदायित कुल मूल्य के 0-5% राशि की कटौती की जावेगी।
24. पुस्तकों के 100% संख्या में आपूर्ति के पश्चात् ही देयक स्वीकार किये जायेंगे। आंशिक आपूर्ति पश्चात् प्रस्तुत किये गये देयकों पर विचार नहीं किया जावेगा।
25. निगम द्वारा संबंधित प्रिंटर को आबंटित मुद्रण कार्य किसी अन्य प्रिंटर को बिना निगम की अनुमति के सबलेट नहीं किया जायेगा। यदि ऐसा पाया जाता है तो संबंधित मुद्रक के विरुद्ध कार्यवाही की जायेगी।

प्रबंध संचालक
छोगो पाठ्यपुस्तक निगम
रायपुर